

Statement of Income and Expenditure

Please complete this form. It will help us decide if we can give you any extra help with your Council Tax. Please give as much information as you can. You must provide proof of your income and expenditure.

Income Details (Please say if the income is per week, fortnight, month or quarter)

	Your Income	Your Partner's Income
Housing Benefit	£ per	£ per
Universal Credit	£ per	£ per
Income Support/Jobseekers Allowance	£ per	£ per
Tax Credit	£ per	£ per
Child Benefit	£ per	£ per
Other benefits including Attendance Allowance, Disability Living Allowance, Invalid Care Allowance **	£ per	£ per
State Pension	£ per	£ per
Other pensions	£ per	£ per
Take home pay	£ per	£ per
Maintenance payments	£ per	£ per
Student grant	£ per	£ per
Rent paid by lodgers and tenants	£ per	£ per
Rent from other properties	£ per	£ per
Other income	£ per	£ per
Total		
Capital and Savings	Amount of money you have	Amount of money your partner has
Total of all bank and / or building society accounts Premium Bonds		

Equity in any property you own		
Stocks, Shares, Unit Trusts		
Life Assurance/Endowments		
ISAs, Personal Equity Plans (PEPs) and TESSA accounts		
Land or Buildings other than your home		
All other capital		

Please now complete the expenditure form.

Expenditure details (Please say if the expense is weekly, fortnightly, monthly or quarterly)

Item of Expenditure	Amount of Expense	Amount of your partner's expense
Rent	£ per	£ per
Council Tax	£ per	£ per
Housekeeping/food	£ per	£ per
Food – special diet	£ per	£ per
School meals	£ per	£ per
Clothing	£ per	£ per
Gas	£ per	£ per
Electricity	£ per	£ per
Water	£ per	£ per
TV Licence	£ per	£ per
TV – (Sky, Virgin etc.)	£ per	£ per
Telephone (landline)	£ per	£ per
Mobile phone	£ per	£ per
Tobacco/Alcohol	£ per	£ per
Gambling	£ per	£ per
Insurance (Life/Home etc.)	£ per	£ per
Hire Purchase	£ per	£ per

Loans	£	per	£	per
Credit cards	£	per	£	per
Court Orders/fines	£	per	£	per
Council tax arrears	£	per	£	per
Rent arrears	£	per	£	per
Work expenses	£	per	£	per
Maintenance payments	£	per	£	per
Child care costs	£	per	£	per
Payments to the Department for Work and Pensions	£	per	£	per
PEP, personal pension, annuity	£	per	£	per
Other exceptional/unavoidable (please give details of what these are)	£	per	£	per

Please tell us if any of your debts will be paid off within the next 12 months and what these debts are.

Each application will require evidence to support the request, these include the following:

Two months bank statements for all accounts held

Evidence of priority expenditure e.g. rent, mortgage, utility bills

Evidence of all income received

Evidence of debts and repayments

Evidence of savings, capital, stocks, shares, value of property

Any other additional information to support your application

Signature
(jointly
liable
party)

Print
name

Date

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