



18<sup>th</sup> December 2025

Dear Raj / Admissions team,

**Re: Reduction of Published Admission Number (PAN) from September 2027 Intake**

I am writing to formally notify Harrow Local Authority of our Governing Body's decision to reduce the school's Published Admission Number (PAN) from 210 to 180, effective from the September 2027 intake.

This decision has been taken following careful consideration of current and projected pupil numbers across the local area. We have observed a recent decline in primary school enrolments, which is already beginning to impact secondary intakes. While future demographic shifts remain unpredictable, the trend of reduced primary cohorts is becoming increasingly apparent. In anticipation of this, we believe it is prudent to act now to ensure the efficient and effective distribution of resources, while continuing to meet the needs of our students and maintaining the high standards of teaching and learning for which the school is known.

Reducing the PAN will allow us to:

- Better manage budgetary pressures by aligning staffing and resources to realistic cohort sizes.
- Safeguard the quality of provision, ensuring class sizes remain conducive to strong outcomes and personalised support.
- Plan strategically for the future, with flexibility to respond to further demographic changes across the borough.
- Maintain equity of access, ensuring disadvantaged and SEND students continue to benefit from high-quality opportunities without dilution of provision.

We recognise that this adjustment may have implications for local planning, particularly in relation to the anticipated reduction in primary school numbers. We are committed to working closely with the Local Authority to ensure that this change is managed smoothly and that families are kept fully informed.

We trust that this proactive step demonstrates our commitment to responsible stewardship of resources and to sustaining the exceptional standards of education and pastoral support that our community expects.

Please confirm receipt of this letter and advise on any further steps required to formalise the change in PAN.

Kind regards,  
Yours sincerely

Mrs Miriam Manderson  
Headteacher

