



## **SCHOOLS' FORUM**

### **Minutes of the Meeting held on Tuesday 11 March 2025** **at 1.00 pm via MS Teams**

#### **Members Present:**

Paul Gamble – Headteacher Harrow High School (CHAIR)  
Nick Waldron – Headteacher, Pinner Park Primary School (VICE CHAIR)  
Geraldine Higgins – CEO, Blessed Holy Family Academy Trust  
Chris Briggs - Headteacher St Joseph's Primary School  
Caroline Day-Lewis – Headteacher, Woodlands Special School  
David O'Farrell – Headteacher, St Bernadette's Primary School  
Fiona Hopkins- Headteacher, Heathlands School  
James Rebbitt - Headteacher – Whitmore High School  
Michael Baumring – Headteacher, Kenmore Park Junior School  
PK Maselino – Headteacher, The Helix  
Rashid Benserghin – Headteacher, Roxbourne Primary School)  
Marianne Jones – Headteacher, Hatch End High School

#### **Officers in Attendance:**

Andrew Osei– Interim Finance Business Partner  
Catherine Milmine – SEN Assessment and Review Service Manager  
Vibulen Balendran – Schools Finance Manager  
Clyde Jackett - Head of Health and Safety

<b>1.0</b>	<b><u>APOLOGIES FOR ABSENCE AND ORDER OF AGENDA</u></b>  1.1 Apologies were received from: <ul style="list-style-type: none"> <li>• Sarah Mariott - Pinner Wood School</li> <li>• Steven Deanus – Roxeth Primary</li> <li>• Christopher Briggs – St Josephs Catholic Primary</li> <li>• Fiona Hopkin – Heathland</li> <li>• Jo Skelthorne – Nower Hill</li> </ul> Welcome to Marianne Jeanes (Hatch End)  Welcome to observers	
<b>2.0</b>	<b><u>MINUTES FROM PREVIOUS MEETING</u></b>  Minutes of meeting on 14 January 2025 were agreed.	<b>Noted</b>
<b>3.0</b>	<b>Health and Safety SLA offer</b>  CJ updated the forum on current SLA arrangement and offering	

	Forum recommended CJ present to wider forum for Headteachers and return to Schools Forum with detailed paper for review if required	Noted																				
4.0	<p><b><u>School's Budget 2025-26</u></b></p> <p>AO provided an update on the budget submission to the ESFA. Changes that were required following initial submission were highlighted and discussed. Schools budget allocation have been circulated</p>	Noted																				
5.0	<p><b><u>Early Years consultation outcome</u></b></p> <p>AO introduced paper setting out the outcome of the consultation. Consultation responses were generally positive and in favour of the proposals</p>	Noted																				
6.0	<p><b><u>AOB</u></b></p> <p>Pupil projections – to be reported to forum on a regular basis (annual)</p>																					
7.0	<p><b><u>Date of Next Meeting(s)</u></b></p> <p>Tuesday 10 June 2025 Tuesday 09 September 2025</p>																					
8.0	<p><b><u>Action Log</u></b></p> <table><tr><th>No.</th><th>Date of Meeting</th><th>Item No</th><th>Action</th><th>Owner</th></tr><tr><td>1</td><td>7 June 2024</td><td>Item 3.1</td><td><p><b><u>Membership</u></b></p><ul style="list-style-type: none"><li>PVI representative</li><li>2 Governor vacancies</li></ul></td><td>CM/PH</td></tr><tr><td>4</td><td>10 September 2024</td><td>Item 4.2.5</td><td><p><b><u>Band F payments.</u></b></p><p>Details of schools receiving the new band F funding and names of schools in 2024-25</p></td><td>PH/CM</td></tr><tr><td>5</td><td>10 September 2024</td><td>Item 4.2.5</td><td><p><b><u>Band F payments.</u></b></p><p>Chair and Vice-Chair of Schools' Forum to review data analysis prior to publication in Schools Forum report.</p></td><td>Chair (PG) and Vice-Chair (NW)</td></tr></table>	No.	Date of Meeting	Item No	Action	Owner	1	7 June 2024	Item 3.1	<p><b><u>Membership</u></b></p> <ul style="list-style-type: none"><li>PVI representative</li><li>2 Governor vacancies</li></ul>	CM/PH	4	10 September 2024	Item 4.2.5	<p><b><u>Band F payments.</u></b></p> <p>Details of schools receiving the new band F funding and names of schools in 2024-25</p>	PH/CM	5	10 September 2024	Item 4.2.5	<p><b><u>Band F payments.</u></b></p> <p>Chair and Vice-Chair of Schools' Forum to review data analysis prior to publication in Schools Forum report.</p>	Chair (PG) and Vice-Chair (NW)	
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