

## ESTATE INSPECTION REPORT FORM

<b>Estate:</b> Courtenay Avenue (Odds side) Tillotson Road, Ufford Road, Secker Crescent. Long Elmes, Juxton Close, Theobald Crescent, Pinewood Close and Garages			
Name of person inspecting:	Wunmi Lawanson, Bhavin Mistry, Richard Bance, Ken Lavender	Date of last inspection:	07/05/2024
		Date of current inspection:	07/05/2025
Others in attendance (record status, eg. Councillor, resident, etc):	Erica Fontaine (Chair Residents Board), Mr Bailey (Tenant 207 Long Elmes)		
Report circulated to Attendees plus			

## Repairs identified

Address / Location	Description of Defect/ Action Required –	Is this a Health and safety concern?	Repairs Reference No/s	Repairs Target Completion Date
Garage 100, Juxon Close, Harrow Weald, HA3 5NN	Remedy issue timeclock - column light		WO0001026 674	18.06.25
9-15 Juxon Close, Juxon Close,	Fire door between 11 and 16 in block is not locking		WO0001026 675	21.05.25
9-15 Juxon Close, Juxon Close,	Resecure sign which is on window ledge in internal of block		WO0001026 676	18.06.25

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Address / Location	Description of Defect/ Action Required –	Is this a Health and safety concern?	Repairs Reference No/s	Repairs Target Completion Date
9-15 Juxon Close, Juxon Close	Renew drain cover to rear -		WO0001026679	21.05.25
2A-2H Theobald Crescent	Resecure fire door as not locking		WO0001026681	21.05.25
47-53 Tillotson Road	Renew 3lm rear garden fence		WO0001026684	21.05.25
47-53 Tillotson Road	renew black fence panel		WO0001026685	21.05.25

## Non-Repair issues identified

Address / Location	Description of Defect/ Action Required –	Is this a Health and safety concern?	Person / team Action required from	Target Completion Date
Juxton Close - garages	Abandoned vehicle. Warning notice placed on vehicle – expires 23/5/25		Report to DVLA	29/05/25
Long Elmes 261 - 283	Abandoned vehicles. Warning notice placed on vehicles – expires 23/05/25		Report to DVLA	29/05/25

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Address / Location	Description of Defect/ Action Required –	Is this a Health and safety concern?	Person / team Action required from	Target Completion Date
<b>Courtenay Ave</b>	Dumped sofa set in front garden	Yes	Wrote to tenant to dispose of sofa properly	29/05/25
<b>Block 2 – 8 Juxon Close</b>	Burning incense in communal area	Yes	Wrote to residents in the block	N/A

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### OUTSTANDING ACTIONS

This is a list of works which were identified on the previous estate inspection report that remain outstanding

#### Outstanding Repairs

Address / Location	Description of Defect/ Action Required –	Is this a Health and safety concern?	Repairs Reference No/s	Summary of actions taken to rectify (with dates) and current status

#### Outstanding Non-Repair issues

Address / Location	Description of Defect/ Action Required –	Is this a Health and safety concern?	Person / team Action required from	Target Completion Date
Juxon Close by garages/ Long Elmes 261 -283.	Abandoned vehicles, warning notice expires 23/05/25. Report to DVLA after notice expires and vehicle not moved.		DVLA	N/A
Courtenay Ave	Dumped sofa set	Yes	Tenant	29/05/25

## ESTATE INSPECTION REPORT FORM

<b>Estate Action Plan</b>	<b>Name of Estate</b>
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Where we receive requests for improvements / replacement of items or identify work to prevent specific problems such as anti-social behaviour and which are not considered day to day repairs, a list of suggested improvements for each estate is kept. We call this an estate action plan.

We consider whether these items should be done and how we might fund the work.

<b>New Recommendations arising from this Estate Inspection (if made)</b>
<input type="checkbox"/> None made  <input type="checkbox"/> New recommendations / suggestions:

<b>Update on recommendations / proposals from previous Estate Inspections</b>
<input type="checkbox"/> None under consideration  <input type="checkbox"/> Details on “work in progress”:

Inspection report completed by	Signature	Date