

## Harrow Shared Lives Scheme Policy & Procedure No. 27

### First Aid

The Harrow Shared Lives Scheme aims to promote the health, safety and welfare of people in Shared Lives (SL) arrangements. If an accident or other incident means that you require first aid, this will be administered by people who have been trained to do this.

#### How would this happen?

SL Carers will be given basic information about first aid as part of their initial training. This will include an understanding of their own limitations and when it is appropriate to seek assistance from another person or professional who has been specially trained in first aid.

A first aid box will be available at the SL Carer's home. It will be clearly labelled and show what is in the box.

Before giving you any medication or dressings, the SL Carer or trained first aider will check your Service User Plan to find out if you have any special requirements and to make sure you do not have any allergies or other reasons why you should not receive treatment.

The emergency services or your GP or other health professional will be informed when appropriate and follow up treatment obtained when necessary. Your family or main support provider will also be informed when this is relevant to your situation.

The SL Carer will record details of any accidents or injuries and will report them to the Shared Lives Worker or Scheme without delay. The Scheme will inform the Care Quality Commission when required.

**See these other policies and procedures and documents for further information on:**

- Accidents and dangerous occurrences
- Health and safety
- Risk assessment and risk management
- Handling medicines
- Service User Plan
- Individual planning, monitoring and review
- Training and development