



**Resources Directorate
Housing Benefit**

Name:
Address:

Claim reference number _____

Statement of Income and Expenditure

We have asked you to fill in this form because it will help us to agree how you can pay what you owe. Please give as much information as you can.

Income Details (Please state whether this is monthly, weekly etc.). If you are in employment, you will need to supply a copy of your latest payslip before this form will be assessed.

Number of People in your Household:		
	Your Income	Partner's Income
Take home pay	£	£
Income Support or Jobseekers Allowance	£	£
Working Tax or Pension Credit	£	£
Child Benefit	£	£
Other Benefit (s)	£	£
Rent paid to you by non-dependants or lodgers	£	£
State Pension	£	£
Other Pension	£	£
Maintenance paid to you	£	£
Savings	£	£
Other Income	£	£

Total	A £	B £
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Your Outgoings (Please state if the payment is weekly, monthly or quarterly)

Item of Expenditure	Amount of Payment and weekly/monthly/quarterly/other
Mortgage or rent	£
Second mortgage/secured loans	£
Ground rent/service charge	£
Building/contents insurance	£
Life insurance/endowment	£
Council Tax	£
Gas	£
Electricity	£
Water	£
Food/housekeeping	£
Travel	£
Telephone	£
TV licence/rental/packages	£
Clothing/emergencies	£
Prescription/health costs	£
Other	£

Total	C £
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Your Debts

Type of Debt	Money Owed	Payments Negotiated
Mortgage/2nd mortgage arrears	£	£
Secured loan arrears	£	£
Council Tax arrears	£	£
Fines	£	£
Maintenance arrears	£	£
Unsecured loan arrears	£	£
Credit card arrears	£	£
Other	£	£
Other	£	£
Other	£	£
Other	£	£
Other	£	£
Other	£	£

Total	£	D £
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My total income is	A £	+ B £	= £	E
My total outgoings are	C £	+ D £	= £	F
This leaves me with	E-F	£		

This is a true record of my financial situation. Signed:.....

Please print name.....

Date:.....

Any information provided will be used for purposes of collection and recovery of Housing Benefit and for the Council to carry out and perform its statutory duties. It may also be shared with internal departments and external partners for this purpose and may be used for the prevention and detection of crime. We will not give information about you to anyone else unless the law allows us to.

Thank you for completing the form, you should now return it to the Housing Benefits Office.

Housing Benefit and Council Tax Support evidence

You can use the evidence upload form to submit documents about your Housing Benefit and/or Council Tax Support claim:

<https://www.harrow.gov.uk/hbevidenceform>

You can also submit the form by post to

Harrow Council, PO Box 730, Civic Centre, Station Road,
Harrow, HA1 2DU

While we discourage people from traveling to the civic centre, you can leave the documents in the post box in the Civic Centre 1 reception area. You will need to write your claim reference number (a seven-digit number) on any documents provided. The post box is open 7am to 7pm Monday to Friday. You will need to write your claim reference number (a seven-digit number) and put in an envelope clearly marked 'FAO Housing Benefit'.