

Harrow Application for a premises licence Licensing Act 2003 For help contact licensing@harrow.gov.uk Telephone: 020 8901 2600

* required information

Section 1 of 21		
You can save the form at any t	ime and resume it later. You do not need to be	logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference		You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on be O Yes I I I I I I I I I I I I I I I I I I I	half of the applicant? No	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
Applicant Details		
* First name	Myriam	
* Family name	Kassem]
* E-mail]
Main telephone number		Include country code.
Other telephone number]
🛛 Indicate here if you wou	ld prefer not to be contacted by telephone	
Are you:		
Applying as a business of	or organisation, including as a sole trader	A sole trader is a business owned by one person without any special legal structure.
 Applying as an individual Applying as an individual means you a applying so you can be employed, or some other personal reason, such as following a hobby. 		
Applicant Business		
Is your business registered in the UK with Companies House?	Yes No No	Note: completing the Applicant Business section is optional in this form.
Registration number	11768283]
Business name	Sams Food Limited	If your business is registered, use its registered name.
VAT number -	none	Put "none" if you are not registered for VAT.
Legal status	Private Limited Company]

Continued from previous page			
Your position in the business	Manager		
Home country	United Kingdom	The country where the headquarters of your business is located.	
Registered Address		Address registered with Companies House.	
Building number or name	117a		
Street	High Street		
District	Edgware		
City or town	London		
County or administrative area	Middlesex		
Postcode	HA8 7DB		
Country	United Kingdom		
Section 2 of 21			
PREMISES DETAILS			
I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.			
Premises Address			
Are you able to provide a postal address, OS map reference or description of the premises?			
Address OS map reference ODescription			
Postal Address Of Premises			
Building number or name	117		
Street	High Street		
District	Edgware		
City or town	London		
County or administrative area	Middlesex		
Postcode	HA8 7DB		
Country	United Kingdom		
Further Details			
Telephone number			
Non-domestic rateable value of premises (£)	13,500		

Secti	Section 3 of 21				
APPL	APPLICATION DETAILS				
In wh	at capacity are you app l y	ing for the premises licence?			
	An individual or individuals				
\boxtimes	A limited company / limi	ted liability partnership			
	A partnership (other tha	n limited liability)			
	An unincorporated asso	ciation			
	Other (for example a stat	tutory corporation)			
	A recognised club				
	A charity				
	The proprietor of an edu	cational establishment			
	A health service body				
		ed under part 2 of the Care Standards Act an independent hospital in Wales			
	A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England				
] The chief officer of police of a police force in England and Wales				
Conf	irm The Following				
\boxtimes	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities				
] I am making the application pursuant to a statutory function				
	I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative				
Section 4 of 21					
NON INDIVIDUAL APPLICANTS					
Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.					
Non Individual Applicant's Name					
Nam	e	Sams Food Limited			
Deta	ils				
-	stered number (where cab l e)	11768283			

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page			
Limited company			
Address			
Building number or name	117		
Street	High Street		
District	Edgware		
City or town	London		
County or administrative area	Middlesex		
Postcode	HA8 7DB		
Country	United Kingdom		
Contact Details			
E-mail			
Telephone number			
Other telephone number			
* Date of birth			
* Nationality		Documents that demonstrate entitlement to work in the UK	
	Add another applicant		
Section 5 of 21			
OPERATING SCHEDULE			
When do you want the premises licence to start?	15 / 06 / 2021 dd mm yyyy		
If you wish the licence to be valid only for a limited period, / / when do you want it to end dd mmyyyy			
Provide a general description of the premises			
For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.			
This premises is located on Edgware high street and is ideally placed to serve food, drinks and shisha to customers. The restaurant is a Lebanese cuisine and serves shisha too. Shisha is only served in the outdoor areas as smoking is not permitted indoors.			
The ground floor premises con	sists of a customer area as they walk in to the pr	emises and has seating for them to	

	ha. There is an outdoor area where customers could sit down and enjoy their food and			
hisha. When walking inside there is the restaurant area. There is the kitchen located as soon as you enter indoors. All				
sitchen appliances are located there and food is prepared there. The washing area is located in a small room next to the				
ood preparation area, in the kitchen. The kitchen has the facility to propare the food and cook any other dish that is offered				
The kitchen has the facility to prepare the food and cook any other dish that is offered on the menu.				
	urant, there are the toilet facilities and then there is the lounge area.			
	space where customers can enjoy their meals.			
	ves milkshakes, cold drinks, hot drinks and fresh juices.			
The back of the premises is use				
	by the owner of the premises to provide Fire Safety. This includes Fire Extinguishers, signage			
for Fire Exit/No Smoking/Hot P	ate Caution, Fire Blanket, Smoke Detector and First Aid Box.			
	re of the location of main gas and electricity switches to turn off supply in case of any			
	Risk Assessment is produced with Emergency Plan and is available for inspection.			
	nage are displayed with regards to Hand Wash, Food Allergen, H&S, and Food Safety			
II ·	ygiene Level 2 Certificates. The required records for Safer Food Better Business are			
II F	ble for inspection. They also cover separate documented risk assessment for the kitchen			
area and while cooking. The store room is located at the	a back of the premises			
	by Harrow Council in the bags provided from the back of the premises. All deliveries and			
collection take place during no				
If 5,000 or more people are				
expected to attend the				
premises at any one time,				
state the number expected to				
attend				
Section 6 of 21				
PROVISION OF PLAYS				
See guidance on regulated ent	ertainment			
	ertainment			
See guidance on regulated ent Will you be providing plays?	ertainment			
See guidance on regulated ent Will you be providing plays?				
See guidance on regulated ent Will you be providing plays?				
See guidance on regulated ent Will you be providing plays? Yes Section 7 of 21	No			
See guidance on regulated ent Will you be providing plays? O Yes Section 7 of 21 PROVISION OF FILMS	No			
See guidance on regulated ent Will you be providing plays? O Yes Section 7 of 21 PROVISION OF FILMS See guidance on regulated ent	No			
See guidance on regulated ent Will you be providing plays? O Yes Section 7 of 21 PROVISION OF FILMS See guidance on regulated ent Will you be providing films?	No ertainment			
See guidance on regulated ent Will you be providing plays? O Yes Section 7 of 21 PROVISION OF FILMS See guidance on regulated ent Will you be providing films? O Yes	 No ertainment No 			
See guidance on regulated ent Will you be providing plays? O Yes Section 7 of 21 PROVISION OF FILMS See guidance on regulated ent Will you be providing films? O Yes Section 8 of 21	 No ertainment No TING EVENTS 			
See guidance on regulated ent Will you be providing plays? O Yes Section 7 of 21 PROVISION OF FILMS See guidance on regulated ent Will you be providing films? O Yes Section 8 of 21 PROVISION OF INDOOR SPOR	 No ertainment No TING EVENTS ertainment 			
See guidance on regulated ent Will you be providing plays? O Yes Section 7 of 21 PROVISION OF FILMS See guidance on regulated ent Will you be providing films? O Yes Section 8 of 21 PROVISION OF INDOOR SPOR See guidance on regulated ent Will you be providing indoor sp	 No ertainment No TING EVENTS ertainment 			
See guidance on regulated ent Will you be providing plays? O Yes Section 7 of 21 PROVISION OF FILMS See guidance on regulated ent Will you be providing films? O Yes Section 8 of 21 PROVISION OF INDOOR SPOR See guidance on regulated ent Will you be providing indoor sp	 No ertainment No TING EVENTS ertainment porting events? 			
See guidance on regulated ent Will you be providing plays? O Yes Section 7 of 21 PROVISION OF FILMS See guidance on regulated ent Will you be providing films? O Yes Section 8 of 21 PROVISION OF INDOOR SPOR See guidance on regulated ent Will you be providing indoor sp O Yes	 No ertainment No TING EVENTS ertainment porting events? No 			
See guidance on regulated ent Will you be providing plays? O Yes Section 7 of 21 PROVISION OF FILMS See guidance on regulated ent Will you be providing films? O Yes Section 8 of 21 PROVISION OF INDOOR SPOR See guidance on regulated ent Will you be providing indoor sp O Yes Section 9 of 21	 No ertainment No TING EVENTS ertainment borting events? No RESTLING ENTERTAINMENTS			
See guidance on regulated ent Will you be providing plays? O Yes Section 7 of 21 PROVISION OF FILMS See guidance on regulated ent Will you be providing films? O Yes Section 8 of 21 PROVISION OF INDOOR SPOR See guidance on regulated ent Will you be providing indoor sp O Yes Section 9 of 21 PROVISION OF BOXING OR W	 No ertainment No TING EVENTS ertainment borting events? No RESTLING ENTERTAINMENTS ertainment			

r				
Continued from previous page				
Section 10 of 21				
PROVISION OF LIVE M	USIC			
See guidance on regula	ted entertainment			
Will you be providing liv	ve music?			
⊖ Yes	No			
Section 11 of 21				
PROVISION OF RECOR	DED MUSIC			
See guidance on regula	ted entertainment			
Will you be providing re	ecorded music?			
Yes	O No			
Standard Days And Ti	mings			
MONDAY				
	Start 12:00	End	23:00	Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days
]		of the week when you intend the premises
	Start 12:00	End	23:00	to be used for the activity.
TUESDAY				
	Start 12:00	End	23:00	
	Start 12:00	End	23:00	
WEDNESDAY		-		
	Start 12:00	End	23:00	
]		
	Start 12:00	End	23:00	
THURSDAY				
	Start 12:00	End	23:00	
	Start 12:00	End	23:00	
FRIDAY				
	Start 12:00	End	01:30	
		1		
	Start 12:00	End	01:30	
SATURDAY				
	Start 12:00	End	01:30	
	Start 12:00	End	01:30	
SUNDAY		-	,	
	Start 12:00	End	00:30	
		1		
	Start 12:00	End	00:30	

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Continued from previous page			
Will the playing of recorded m	nusic take place indoors o	or outdoors or both?	Where taking place in a building or other structure tick as appropriate. Indoors may
Indoors	 Outdoors 	O Both	include a tent.
State type of activity to be aut exclusively) whether or not m			urther details, for examp l e (but not
· ·			o Thursday, however, that will be not loud, the music will be amplified and a little louder
State any seasonal variations f	for playing recorded mus	sic	
For example (but not exclusiv	e l y) where the activity w	ill occur on additiona l da	ays during the summer months.
n/a			
Non-standard timings. Where in the column on the left, list b	-	d for the playing of reco	rded music at different times from those listed
For example (but not exclusiv	e l y), where you wish the	activity to go on longer	on a particular day e.g. Christmas Eve.
n/a			
Section 12 of 21			
PROVISION OF PERFORMAN	CES OF DANCE		
See guidance on regulated en	tertainment		
Will you be providing perform	Will you be providing performances of dance?		
⊖ Yes	No		
Section 13 of 21			
PROVISION OF ANYTHING O DANCE	F A SIMILAR DESCRIPTI	ON TO LIVE MUSIC, REC	CORDED MUSIC OR PERFORMANCES OF
See guidance on regulated en Will you be providing anythin performances of dance?		corded music or	
⊖ Yes	No		
Section 14 of 21			
LATE NIGHT REFRESHMENT			
Will you be providing late nig	ht refreshment?		
Yes	⊖ No		
Standard Days And Timings			

Continued from previous	page					
MONDAY						Give timings in 24 hour clock.
	Start	23:00		End	23:30	(e.g., 16:00) and only give details for the days
	Start			End		of the week when you intend the premises to be used for the activity.
TUESDAY						
	Start	23:00		End	23:30	
	Start			End		
WEDNESDAY						
	Start	23:00		End	23:30	
	Start			End		
THURSDAY						
	Start	23:00		End	23:30	
	Start			End		
FRIDAY						
THE A	Start	23:00		End	01:30	
	Start			End		
SATURDAY	Start			Lind		
SATURDAT	Chart	22.00		E J	01.20	
		23:00		End	01:30	
	Start			End		
SUNDAY]	
	Start	23:00		End	00:30	
	Start			End		
Will the provision of late both?	e night	refreshment take	place indoc	ors or o	outdoors or	
Indoors		Outdoors	۲	Both		Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.
State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.						
Late night refreshments are hot drinks served after 23:00. Tea and coffee will be provided on Monday to Thursday for half an hour only. For Fridays and Saturdays, tea and coffee will be provided for 2 hours and a half until 1:30. For Sundays, tea and coffee will be provided for an hour and a half until 00:30.						
The timings above are the standard opening and closing times, not taking into account the new covid-19 guidelines.						
State any seasonal varia	tions					

Continued from previous	page	
For example (but not ex	<pre>kclusively) where the activity</pre>	will occur on additional days during the summer months.
N/A		
N		
	Where the premises will be us mn on the left, list below	sed for the supply of late night refreshments at different times from
For example (but not ex	clusively), where you wish th	ne activity to go on longer on a particular day e.g. Christmas Eve.
N/A		
Section 15 of 21		
SUPPLY OF ALCOHOL		
Will you be selling or su	pplying alcohol?	
Yes	⊖ No	
Standard Days And Ti	mings	
MONDAY		Give timings in 24 hour clock.
	Start 12:00	End 23:30 (e.g., 16:00) and only give details for the days
	Start	End of the week when you intend the premises to be used for the activity.
TUESDAY		
	Start 12:00	End 23:30
	Start	End
WEDNESDAY		
	Start 12:00	End 23:30
	Start	End
THURSDAY	Start 12:00	End 23:30
	Start	End
FRIDAY		
	Start 12:00	End 01:30
	Start	End
SATURDAY		
	Start 12:00	End 01:30
	Start	End

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Continued from previous page			
SUNDAY			_
Start	12:00	End 01:30	
Start		End	
Will the sale of alcohol be for c	onsumption:		If the sale of alcohol is for consumption on
• On the premises	○ Off the premises ○	Both	the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.
State any seasonal variations			
For example (but not exclusive	ly) where the activity will occ	ur on additiona l da	ays during the summer months.
n/a			
Before the restaurant closes in	30 minutes, no customer will	be allowed to ord	er alcohol.
column on the left, list below			nol at different times from those listed in the
For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.			
n/a			
State the name and details of t licence as premises supervisor		to specify on the	
Name			
First name	Myriam		
Family name	Kassem		
	dd mm yyyy		

Continued from previous page			
Demonal License number			
Personal Licence number (if known)	LN/000015346/2021/1		
()			
Issuing licensing authority			
(if known)	Harrow Council		
PROPOSED DESIGNATED PRE	MISES SUPERVISOR CONSE	NT	
How will the consent form of t			
be supplied to the authority?			
 Electronically, by the pro 	posed designated premises s	upervisor	
• As an attachment to this	application		
Reference number for consent form (if known)	n/a		If the consent form is already submitted, ask the proposed designated premises
			supervisor for its 'system reference' or 'your
			reference'.
Section 16 of 21			
ADULT ENTERTAINMENT			
Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children			
			y to the use of the premises which may give on to have access to the premises, for example
(but not exclusively) nudity or		-	
There will be smoking shisha within the premises. However, the Lounge is only for individuals 18 and over.			
Children are only permitted in	the restaurant area where sm	oking is prohibited	d.
Section 17 of 21			
HOURS PREMISES ARE OPEN	TO THE PUBLIC		
Standard Days And Timings			
MONDAY			
Start	12:00	End 12:00	Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days
			of the week when you intend the premises
Start		End	to be used for the activity.

Continued from previous	page			
TUESDAY				
	Start 12:00	End 12:00		
	Start	End		
WEDNESDAY				
	Start 12:00	End 12:00		
	Start	End		
THURSDAY				
	Start 12:00	End 12:00		
	Start	End		
FRIDAY				
	Start 12:00	End 02:00		
	Start	End		
SATURDAY				
	Start 12:00	End 02:00		
	Start	End		
SUNDAY				
	Start 12:00	End 01:00		
	Start	End		
State any seasonal variations				
For example (but not e	xclusively) where the activity will oc	cur on additional days during the summer months.		
n/a				
Non standard timings	Where you intend to use the premis	es to be open to the members and guests at different times from		
	mn on the left, list below	es to be open to the members and guests at different times nom		
For example (but not e	xclusively), where you wish the activ	ity to go on longer on a particular day e.g. Christmas Eve.		
n/a				
Section 18 of 21				
LICENSING OBJECTIVE				
Describe the steps you intend to take to promote the four licensing objectives:				
a) General – all four lice	a) General – all four licensing objectives (b,c,d,e)			

List here steps you will take to promote all four licensing objectives together.

Internal Capacity shall be limited to 15 tables to prevent overcrowding and possibly becoming aggressive through accidental jostling.

All staff shall receive training on crowd control & dispersal, conflict management and recording of incidents to contribute towards well management and running of the premises. The staff will also receive training on the 4 licensing objectives and what they can do to prevent them. They will be knowledgeble on the different steps to take to prevent crime and disorder, to ensure public safety, to prevent public nuisance and to protect children from harm. Management will make sure that all staff are aware of what is not acceptable and they will know the different ways they can report incidents.

(New covid-19 guidelines are in place where social distancing is adhered to).

b) The prevention of crime and disorder

The premises have not experienced any incidents related to crime or disorder over the last years and we are keen to ensure that this reputation is not tarnished in any way.

The CCTV system is in operation with cameras installed inside and outside. This is to ensure the area outside and inside the premises can be monitored at all times for any anti-social or noise

nuisance behaviour.

The frontage is toughened clear glass which provides good visibility to counter staff to monitor customer activity inside and outside the premises. In case of any significant disturbance or emergency, the applicant will shut the front entrance door to maintain public and staff safety and protect the premises from any internal damage.

There will also be security guards who will keep an eye out for any incidents what will lead to crime and disorder. They are trained to handle such matters properly, without causing any harm to the staff and public.

Staff members will be trained to report any incident that seems suspicious or that could lead to crime and disorder. Such matters are not tolerated at the premises and they will be taken very seriously.

c) Public safety

All required regulatory Public Safety measures are in place at the premises. This includes:

Fire Safety measures - emergency lighting, smoke detectors, fire blanket, fire extinguishers, First Aid Box, and emergency evacuation plan. All staff made aware to keep fire escape routes free from any obstructions at all times. Smoking is only permitted in outdoor areas on the premises and signs to remind customers/staff is displayed. Documented Fire Risk assessment has been carried out along with Kitchen and Cooking risk assessments and they these are available for inspection on request.

Food Safety measures - food hygiene, allergen awareness, pest control, cleaning, and waste disposal are applied and adhered to by staff.

Health & Safety at Work measures for staff and patrons

Ducting for extraction of cooking smell, and grease meets the environmental safety standards. Regular disposal of Kitchen Waste and Cooking Oil is undertaken by approved contractor.

Management has adequate cover for Employers Liability and Public Liability.

(due to covid-19 guidelines provided by the government, public safety against coronavirus is controlled using face masks, extra cleaning measures, body temperatures checks and complying with social distancing).

We have always ensured to take the correct measures to ensure public safety and we will continue to do so. Our staff are well trained in the different aspects of public safety and they will make sure to follow all necessary guidelines.

d) The prevention of public nuisance

The premises will have enough staff members to cover the premises capacity. The management and staff are capable of monitoring the behaviour of patrons under this capacity while

they are on the premises, or in the immediate vicinity of the premises as they seek to enter or leave. Internal and External area of the premises are clearly visible from the counter area to detect any signs of public disorder or nuisance. This is fully supported by the CCTV system covering all internal and external areas at the front of the premises. Signage to notify customers that violent or aggressive behaviour will not be tolerated and if required shall be reported to the Police for

further investigation shall be displayed.

The applicant shall remind patrons leaving his premises to respect the residential amenity and display the appropriate signage.

The applicant is aware on what is expected of him to ensure delivery staff also respect the privacy of local residents. He shall enforce strict disciplinary rules on anyone that does not give due regard to this policy. Any complaints from local residents shall also be dealt with in a professional and timely manner.

There will also be security guards who will make no aggressive behaviour takes place and they are well trainied in handling such matters.

All premises deliveries, food waste and oil waste collection is carried out from the rear back alley before 18:00 hrs. General Waste is collected by Harrow Council from the front.

e) The protection of children from harm

No gaming machines are installed on site and there is no provision of adult entertainment, films, activities, other entertainment or matters ancillary to the use of the premises that can give rise to concern in respect of children. Smoking shisha is permitted on the outdoor areas of the premises and only 18 and over individuals are allowed to enter, unless they are entering the restaurant area where smoking is not permitted.

Staff shall be made aware through training on what signs to look out for detecting any abuse or sexual exploitation of young children on the premises and what to do if they suspect anything.

All of our customers are over 18 years old and they are all asked for ID upon entry. In case children want to enter, they are ONLY allowed in the restaurant area where it is family friendly, no smoking and staff are always present there to supervise and make sure everything is in place.

In general, our premises is a friendly environment and do not tolerate any behaviour that causes harm to children.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK
 with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or
 reasonable evidence that the person has an appeal or administrative review pending on an immigration
 decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity such as a passport,
 - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

(i) any page containing the holder's personal details including nationality;

(ii) any page containing the holder's photograph;

(iii) any page containing the holder's signature;

(iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at https://www.gov.uk/prove-right-to-work) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/ business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00 Capacity 15000-19999 £4,000.00 Capacity 20000-29999 £8,000.00 Capacity 30000-39000 £16,000.00 Capacity 40000-49999 £24,000.00 Capacity 50000-59999 £32,000.00 Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00 Capacity 90000 and over £64,000.00

90.00

. ,

* Fee amount (£)

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page				
Address				
Building number or name				
Street				
District				
City or town				
County or administrative area				
Postcode				
Country	United Kingdom			
DECLARATION				
I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.				
[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I * understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note) The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or * her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see guidance notes)				
Ticking this box indicates you have read and understood the above declaration				
This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"				
* Full name				
* Capacity				
Date (dd/mm/yyyy)				
	Add another signatory			
Once you're finished you need to do the following: 1. Save this form to your computer by clicking file/save as 2. Go back to <u>https://www.gov.uk/apply-for-a-licence/premises-licence/harrow/apply-1</u> to upload this file and continue with your application. Don't forget to make sure you have all your supporting documentation to hand.				

I

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

Consent of individual to being specified as premises supervisor

full name of prospective premises sup	pervisor]	

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

PREMISES LICENSE

[type of application]

by

MYRIAM KASSEM

[name of applicant]

relating to a premises licence

[number of existing licence, if any]

for

PYRAMID RESTAURANT AND LOUNGE 117A HIGH STREET, EDGWARE, HA8 7DB

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

MYRIAM KASSEM

[name of applicant]

concerning the supply of alcohol at

PYRAMID RESTAURANT AND LOUNGE 117A HIGH STREET, EDGWARE, HA8 7DB

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

LN/000015346/2021/1

[insert personal licence number, if any]

Personal licence issuing authority

HARROW COUNCIL

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed	
Name (please print)	MYRIAM KASSEM
Date	11/05/2021