

SOCIAL VALUE – BACKGROUND INFORMATION FOR BIDDERS

DEFINITIONS:

Apprentice; An Apprentice must be in paid employment for over 30 hours a week, be on a training course with a training provider on the National Apprenticeship Services Approved Framework or Standards (<https://www.gov.uk/government/publications/apprenticeships-guide-for-employers>)

Job: A job must be paid employment of more than 13 weeks for 16 hours or more a week. Given the nature of the construction industry, contractors can aggregate the total number of construction weeks that will be generated on site and divide by 13 to give the number of jobs created. For example 2 Carpenters employed 6 weeks each, and one plumber employed for 14 weeks would equal 2 Jobs. (26 construction weeks divided by 13).

Spend with local suppliers – spend with Harrow based suppliers. (See attached list of post codes)

London Living Wage - £10.75 per hour

Assistance

Help with recruiting local labour, identifying relevant apprenticeship providers and recruiting apprentices can be provided by the council's Xcite employment service. xcite@harrow.gov.uk

Contractors are encouraged to communicate their job vacancies to local applicants by advertising them via Job Centre Plus and the Council's Xcite team.

Help with accessing local suppliers is provided by Harrow's economic development service edo@harrow.gov.uk

The following are priorities for the Council - the creation of apprenticeships and new jobs, the payment of the London Living Wage and the delivery of at least 15% of spend with local suppliers.

EMPLOYMENT, APPRENTICESHIP, TRAINING AND SKILLS

Harrow Council's Xcite project team work with employers to source employees, trainees, apprentices and work placements.

Xcite Team Support: Tel: 020 8736 6386

Email: xcite@harrow.gov.uk

Careers advice in Harrow is managed by Prospects who can also assist in school visits, careers talks, work experience placements (which align with the Gatsby Benchmarks framework of guidelines that define the best careers provision in secondary schools).

Prospects Services, Harrow Youth Stop, The Twenty One Building, 21 Pinner Road, Harrow, HA1 4ES

Tel: 020 8427 8617 trina.rodgen@prospects.co.uk | www.prospects.co.uk

SUB-CONTRACTING AND SUPPLY CHAINS

Harrow Council recognises that any organisation delivering services to the Council has to buy supplies in order to fulfil the terms of the contract and that some services may be sub-contracted. The way in which suppliers and sub-contractors are engaged and managed by the contractor has a direct bearing on quality of service to the Council. We seek to ensure, therefore, that contractors undertake their procurement and supply chain management in a way that achieves value for money.

It is Harrow Council's expectation that first tier suppliers to the Council will provide relevant, Harrow-based suppliers with the free and fair opportunity to compete for appropriate supply and sub-contracting opportunities within the Council's supply chain. This will help the Council to achieve its policy and strategy objectives around sustainability and also grow local businesses.

The Council recognises that procurement must always be undertaken within the context of relevant legislation and with a view to achieving value for money. Harrow businesses and businesses based in any other location should expect to compete for contracts on this basis.

Harrow Council expects that our large, first suppliers will, when managing their own supply chain, utilise the same payment terms as the Council itself offers.

Relevant, Harrow-based suppliers may be identified and contacted from:

- Harrow Business Directory.
This can be accessed here: www.itslocalharrow.co.uk/harrow/
- Meet the Buyer events.
These are organised by Harrow Council and/or local partners and can also be organised by individual contractors.
- The monthly Business Newsletter – advertise opportunities here (bali.rai@harrow.gov.uk)

SUPPORTING COMMUNITY ORGANISATIONS AND THE VOLUNTARY SECTOR

Voluntary Action Harrow Co-operative (HAHC) work with the voluntary and community sector providing information, training and guidance to help them achieve their objectives.

The Lodge, 64 Pinner Road, Harrow, Middlesex, HA1 4HZ

rachelwright@voluntaryactionharrow.org.uk

Tel: 020 8861 5894

www.voluntaryactionharrow.org.uk

Young Harrow Foundation supports all youth work organisations working with young people aged 0 - 25 and up to 30 if there are additional support needs.

dan.burke@youngharrow.org

Tel: 020 7112 5323

PROMOTING GREATER ENVIRONMENTAL SUSTAINABILITY

Minimising waste and pollution, supporting carbon reduction initiatives, furthering energy efficiency and other sustainability programmes.

Given that a significant proportion of the council's environmental footprint is created through its supply chains, we are seeking the support of our suppliers to manage or mitigate the impact of our activities on the environment.

Harrow has declared a climate emergency and recognises that there are links between improving business performance, reducing cost and improving environmental performance. For example, the costs of energy, fuel, water, carbon usage, waste disposal and environmental 'clean-up' are increasing, and so reducing the "inputs" that we use in service delivery and waste "outputs" that are produced, ultimately help our budgets.

The following sources of information and support are available to suppliers to help them minimise their environmental impact:

- Environment & Efficiency:
www.gov.uk/government/publications/environmental-and-sustainability-policy
- WRAP – www.wrap.org.uk
- Sustainable procurement: the Government Buying Standards (GBS)
- <https://www.gov.uk/government/collections/sustainable-procurement-the-government-buying-standards-gbs>

These can be used to establish sustainable approaches to buying a range of products including food, paper, construction products, transport, office ICT etc.

ETHICAL SOURCING PRACTICES

Ensuring compliance with UK, EU and international standards, promoting fair trade and fair pricing policies, tackling corruption, child labour, animal welfare, blacklisting of union members and similar social issues; and aims to ensure that council supply chains are managed so that they;

- Ensure compliance with European Union (EU), national and international standards of organisational governance
- Eradicate corruption
- Encourage meeting of minimum relevant industry benchmarks or national legal standards in workforce wages, benefits and welfare including child labour
- Encourage fair pricing of all goods, works and services that enables the achievement of both value for money continuity of business operations
- Promote Fair Trade and similar standards
- Do not support, encourage or facilitate the trade in drugs, arms, slavery or prostitution

SOCIAL VALUE INDICATORS

The Council has identified indicators that can be used to measure and track the amount of social value delivered through contracting arrangements.

Policy element	Principle(s) in procurement and supply chain management
Meeting targeted recruitment and training needs	<ul style="list-style-type: none"> • Offer a range of apprenticeships, training and skills development opportunities • Offer employment opportunities • Offer work experience opportunities
Encouraging a diverse base of suppliers	<ul style="list-style-type: none"> • Promote supplier diversity; including the participation of SMEs, 3rd sector organisations (including voluntary and community sector organisations and social enterprises), including firms and 3rd sector organisations based in Harrow • Utilise procurement processes, procedures and paperwork that are open, transparent and appropriate to the risk of the contract
Community benefits	<ul style="list-style-type: none"> • Promote employment opportunities for Harrow residents • Promote training, skills development and learning opportunities for local people to maximise their knowledge and skills and access employment opportunities • Encourage a positive contribution from our suppliers to our local communities, including the provision of procurement, employment and training opportunities to local organisations and individuals • Maximise opportunities for Harrow businesses and voluntary and community organisations to compete to participate in our supply chains • Encourage and, where possible, mandate use of the Harrow Business Guide and Directory by Council officers and suppliers • Provide career talks in schools and Further Education colleges • Mentoring young people (through accredited mentoring schemes)
Promoting fair employment practices	<ul style="list-style-type: none"> • Ensure workforce equality and diversity within supply chains • Promote the benefits of fair employment practices • Explore potential for payment of the London Living Wage within supply chains

Policy element	Principle(s) in procurement and supply chain management
Environmental Sustainability	<p>Promote initiatives which retain, protect, enhance and/or promote the character of Coventry's natural environment for the benefit of local people and wildlife</p> <ul style="list-style-type: none"> • Increased biodiversity • Amount of green space available <p>Efficient use of resources by minimising waste</p> <ul style="list-style-type: none"> • Amount of waste sent to landfill • Recycling rates • Reduced packaging Reduce energy and fuel consumption in the provision of the service <p>Reduced carbon footprint of business</p> <p>Effective and improved environmental Performance</p> <ul style="list-style-type: none"> • Certification to Environmental Management System Standard or evidence of equivalent environmental management system, for example an Environmental Policy in place