

MASH Multi-Agency Safeguarding Hub privacy notice

Who we are and what we do

The Harrow Multi-Agency Safeguarding Hub (MASH) acts as a single 'front door' for children in need of additional support and/or protection. Co-located within the MASH is a partnership of professionals from a range of agencies including the police, health, education, children's social care, early help, substance misuse, housing, probation and domestic violence services who work together to ensure the safeguarding and welfare of children and young people in Harrow.

Personal information that we collect

To effectively and efficiently provide the best support to safeguard children and young people in Harrow, the MASH Team collect the following information:

- Name
- Address
- Date of birth
- Nationality
- Family/Relationships information
- Referral/Assessment information
- Criminal/Prosecution Information
- Relevant history and Case information
- Equalities information
- Health information
- NHS number
- Housing information
- Education information
- Financial information
- Other agencies involved with the child, young person and their family

Why we need your information and how we use it

The MASH provides a secure environment for these services to share information and improve decision-making whenever there are concerns for a child.

Processing your information

We process your information for:

- Service delivery
- Service improvement
- Prevention/detection of crime/fraud
- Service planning
- Safeguarding
- Child welfare

Sharing your information

When we share information, it is to protect and promote the welfare of children and will not be used for any other purpose. We will keep your information secure and only share it with agencies working with your family including:

- Police
- Council social care teams for children and adults
- UK Border Agency
- Education providers (schools and colleges)
- Health Agencies (like the NHS or GPs)
- Judicial agencies e.g. Probation/Prison Services/Courts
- Fire Service
- Council Education Service
- Substance Misuse Agencies
- Domestic violence services
- Voluntary organisations
- Housing Providers
- Third sector/Voluntary Agencies
- Ofsted and other government inspectorate bodies
- DBS

How long we keep your information (Retention policy)

Personal data will not be retained for longer than necessary in relation to the purposes for which they were collected:

- 100 years for Adoption records
- 75 years for Children Looked After
- 35 years in all other record types

Your rights and access to your information

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your information, please visit our [Access to information](#) page for further details.

The new General Data Protection Regulation also gives you additional rights about the information we hold about you and how we use it; parents, carers and children have the right to request access to information that we hold. To submit a request to access your data visit [our request](#) page.

If you have any concerns

If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns/>

You have a right to complain to us if you think we have not complied with our obligation for handling your personal information; please visit our [Compliments and Complaints](#) page.

Changes in your circumstances

You must notify us immediately if there are any changes in your circumstances and personal details so we can maintain an accurate and up to date record of your information.

Further information

If you require more information about how the Local Authority use your data please go to the following websites: www.harrow.gov.uk/foi or <https://www.gov.uk/guidance/data-protection-how-we-collect-and-share-research-data>