

Harrow Design Review Panel

Application Guidance

February 2021

Responsibilities

The role of Harrow's Design Review Panel is to provide independent, objective, expert advice on development proposals.

As a member, you will be invited to attend reviews and contribute to panel discussions evaluating development proposals at the request of the planning authority.

Key responsibilities include:

- attending an induction/ training meeting and other meetings as necessary;
- attending design review panel meetings;
- reviewing scheme information and drawings in advance of review meetings;
- providing constructive criticism of schemes submitted for review;
- reviewing, amending and approving summary reports.

Applicants should be able to commit to attending approximately two meetings per year. Appointment will initially be for two years starting in April 2021. Remuneration will be set at £300 per review + VAT.

Opportunities

We are looking to improve the diversity of our panel and would like to encourage applications from women and people from Black, Asian and minority ethnic backgrounds, as these groups are currently under-represented within built environment professions.

We are also looking to strengthen sustainability and climate change expertise offered by our panel. As well as engineering and technical expertise, we are keen to hear from architects and urban designers who can demonstrate a track record of delivering low carbon design projects.

Areas of expertise for new panel members include architecture, sustainability and low carbon design, landscape and ecology, masterplans and urban design, mixed use, co-location of industrial and residential uses, sustainable travel, inclusive design and co-design.

Candidates from other relevant disciplines are also encouraged to apply.

Application Guidance

Harrow Council are seeking to recruit a well-balanced and diverse DRP membership with a broad range of professional backgrounds and a willingness to work with Harrow's unique character and spatial qualities. Whilst accompanying CVs will be assessed on their own merit and contribute to the Design Expertise area, Application Questions will be reviewed based on the three assessment areas and weightings below. Please note that the requested biography does not form part of the assessment.

1. Design Expertise (60%)

Question 1

Applicants should provide one example of a project or piece of work which exemplifies their professional expertise and how it has contributed to creating a fair, equal and high-quality built environment outcome.

CV

Assessment of CVs will form part of the Design Expertise area and weighting.

2. Quality Advice (30%)

Question 2

Applicants should provide one example of a time they have given quality design advice in a constructive, professional and practical manner and the ultimate outcome this advice had on the design or piece of work. This could be in a work or education setting. This is a critical skill in offering practical design responses which can lead to high-quality built environment outcomes.

3. Local and Relevant Knowledge (10%)

Question 3

Applicants should outline any local knowledge of Harrow or, if this is lacking, any relevant professional knowledge or experience of urban or semi-urban areas with diverse populations and complex spatial conditions similar to Harrow, which may be of benefit to the design review process. A specific connection to Harrow is not essential.

Scoring

Applications will receive a score from 0-5 against the three assessment areas listed above.

Excellent performance – Meets and often exceeds all requirements of the question	5
Good performance – Meets all major requirements of the question	4
Satisfactory performance – Largely meets the requirements of the question	3
Low performance – Meets some of the requirements of the question	2
Poor performance – Falls well short of meeting the requirements of the question	1
Not answered	0