

**Application for an Exemption from the Licensing Procedures
Children and Young Person Act 1963, s.37
Children (Performance and Activities) (England) Regulations 2014**

A Child Performance Exemption letter may be provided by the local authority subject to the following: -

- No payment other than offsetting expenses in respect of the child taking part in the performance, is made to the child or another person
- No child named in the application has performed in the six months preceding the performance on more than four days (including this performance)
- No child named in the application shall be absent from school due to taking part in a performance or rehearsal

| DETAILS OF PERFORMANCE | |
|--|-----------|
| Name of the performance: | |
| Date(s) and times of rehearsal: | |
| Date(s) and times of performance: | |
| Detailed description of the performance: | |
| Name & address of venue: | |
| | Postcode: |
| Will the child(ren) require time off school? | |
| Will the child(ren) or any other person receive a payment or expenses for the performance? | |
| DETAILS OF PRODUCER | |
| Please note that the producer/applicant is the person who is legally responsible for this application. | |
| Name: | |
| Name of Organisation: | |
| Address: | |
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|-------------------|-----------|
| | Postcode: |
| Telephone Number: | |
| Email: | |

| DETAILS OF INFORMANT (if different from producer) | |
|--|-----------|
| Name: | |
| Name of Organisation: | |
| Address: | |
| | Postcode: |
| Telephone Number: | |
| Email: | |

DATA MANAGEMENT

Declaration of compliance with *The Children (Performances and Activities) (England) Regulations 2014*

I understand that if an exemption is granted, it will be subject to the restrictions laid down in The Children (Performances and Activities) (England) Regulations 2014 and to such other conditions as the licensing authority may impose under the said regulations.

1. I confirm that no payment in respect of taking part in the performance(s), other than for offsetting expenses, will be made to any young persons or to anyone on their behalf such as a parent/carer/agent.
2. I confirm that I have obtained written confirmation from the young people's parents/carers that the young persons listed have not performed for more than 4 days in the last six months (including this performance).
3. I confirm that all the young people's parents/carers have declared that they are fit and that their health will not suffer by taking part in the performance(s).
4. I confirm that the young people listed reside within the local authority of Harrow Council.
5. I confirm that no child of compulsory school age requires any absence from school to take part in the production(s).

Applicant Signature: _____ Date: _____

Print Name: _____

[Information about how we handle the data you provide can be found in our privacy policy at:](#)

http://www.harrow.gov.uk/info/200116/media_publicity_and_web/819/gdpr_your_data_and_cookies

Return the completed form by email wherever possible to: childperformance@harrow.gov.uk

Harrow Council
 Education Services
 Business Support Officer
 (Child Performance Licensing)
 Civic Centre 1
 South Wing
 Station Road
 Harrow
 HA1 2UL

Tel: 020 8736 6906 / 6461

LOCAL AUTHORITY CHAPERONES:

There must be sufficient appropriate adults (preferably approved chaperones and /or DBS Enhanced cleared adult helpers) who will look after the children’s welfare and wellbeing at all times during the performance(s).

| Names of Authorised Chaperones Present: | Date Present: | Expiry date of Licence: | Name of Authority Approving Chaperone: |
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DETAILS OF ADDITIONAL SUPERVISING ADULTS:

| Name of supervising adult | Date Present: | Enhanced DBS Certificate checked by applicant (Y/N): | Enhanced DBS Certificate Number: |
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CHILDREN

| | Full Name(s) of Child(ren): | Date of Birth: | Post Code |
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