

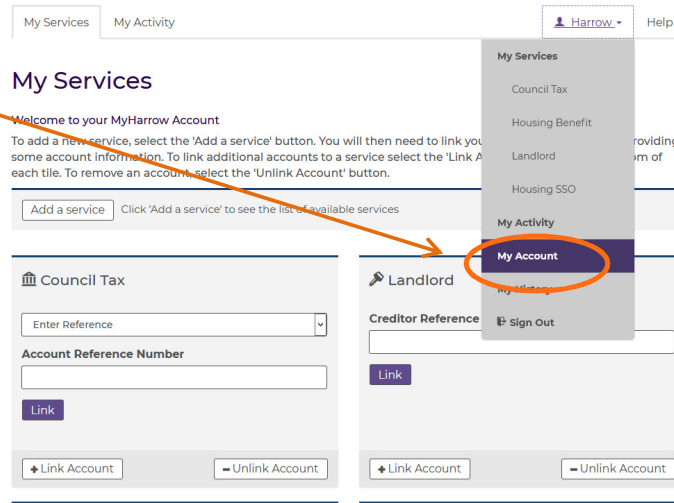
## The Verification Process for the School Waiting List Account

<p>1. <b>Check that the details registered to your MyHarrow Account, are the same details that are registered to your Child's waiting list account.</b></p> <p>For example, your name and address on the letter that you received from the School Admissions team, regarding your Child's School waiting list is displayed as:</p> <p>Penelope Dynamix-Squa 232 Edgware Road Stanmore HA5 2HG</p> <p>However, on your <b>MyHarrow Account</b>, your details are:</p> <p>Nelope Squa-Dynamix 232 Edgware Road Stanmore HA5 2HG</p> <p>Your request to see your Child's position on the waiting list through the MyHarrow Account will be <b>rejected</b>, as the details are not the same as the details</p>	<div style="border: 1px solid #ccc; padding: 10px;"> <p>Ms Penelope Dynamix-Squa 232 Edgware Road Stanmore HA5 2HG</p> <p>Dear Ms Penelope Dynamix-Squa,</p> <p style="text-align: center;"><b>Harrow Council</b></p> <div style="border: 1px solid #ccc; padding: 10px; margin-top: 10px;"> <p style="text-align: center;"><b>Update Profile Details</b></p> <p>Title (Optional) <input type="text" value="Ms"/></p> <p>Forename <input type="text" value="Nelope"/></p> <p>Surname <input type="text" value="Squa-Dynamix"/></p> <p>Postcode <input type="text" value="HA5 2HG"/></p> <p><input checked="" type="checkbox"/> Enter your address manually</p> <p>Address <input type="text" value="232 Edgware Road"/></p> </div> <p style="text-align: right; color: red; font-weight: bold; font-size: 24px; margin-top: 10px;">Request Failed</p> </div> <div style="border: 1px solid red; padding: 10px; margin-top: 10px;"> <p style="text-align: center;">The request has failed because the name registered on the MyHarrow Account, is not the same format that is displayed on the school admissions letter.</p> <p style="text-align: center;"><b><u>The name has to be exactly the same.</u></b></p> <p>If you have a hyphen (-) in your name on the letter, then the hyphen will need to be entered into the name field on your MyHarrow Account for the school waiting list.</p> <p>If your name on the school waiting list letter has capital letters for e.g Penelope Dynamix-Squa, then you will need to enter your name the exact same way on your MyHarrow Account.</p> </div>
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	<p>on the letter you received from the School Admissions Team.</p>	
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## How to Edit Your Details

1. Then you will need to select **My Account** on the drop down list.



2. After this, you will see a page showing all your information.
3. To change the information, you will need to select **'Update'** and enter the correct information.

