

Harrow Safeguarding Adults Board (HSAB)



Minutes of Meeting - Wednesday 25th September 2019

HSAB Members	Organisation	Present?
Samuel Abdullahi (SA)	Trading Standards (Brent and Harrow)	X
Christine Asare-Bosompem (CA-B)	Harrow (NHS) Clinical Commissioning Group	✓
Kate Aston (KA)	Central London Community Health Care NHS Trust	X
Cllr Simon Brown (Cllr B)	Elected Councillor (Portfolio Holder) – LBH	✓
Theo Baron (TB)	RNOH (for Julie-Ann Dowie/Paul Fish)	✓
Karen Connell (KC)	Housing (Harrow Council)	X
Julie-Ann Dowie (J-AD)	Royal National Orthopaedic Hospital	X
Andrew Faulkner (AF)	Brent and Harrow Trading Standards	X
Paul Fish (PF)	Royal National Orthopaedic Hospital	X
Mark Gillham (MG)	Mind in Harrow	X
Lawrence Gould (LG)	Harrow (NHS) CCG – GP representative	✓
Sherin Hart (SH)	Care Home provider representative	X
Sue Herring (SH)	Age UK Harrow, Hillingdon and Barnet	✓
Paul Hewitt (PH)	Children's Services (LBH)	✓
Jaya Karira (JK)	Westminster Drug Project	X

Barry Loader (BL)	Metropolitan Police	✓
Nigel Long (NL)	Harrow Association of Disability (HAD)	✓
Coral McGookin (CMcG)	Harrow Safeguarding Children's Board (HSCB)	✓
Cllr Chris Mote (Cllr M)	Elected Councillor (Shadow Portfolio Holder) – LBH	X
Marie Pate (MP)	Healthwatch Harrow	X
Tanya Paxton (TP)	CNWL	X
Deven Pillay (DP)	Harrow Mencap	✓
Chris Miller (CMi)	Chair of the HSAB	✓
Angela Morris (AM)	DASS People Services (LBH)	✓
Anne Sinclair (AS) for Kate Aston	CLCH	✓
Tina Smith (TS)	Age UK Harrow	X
Alan Taylor (AT)	LFB	X
Carol Ann Williams (CAW)	London North West Hospitals NHS Trust	X
In attendance		
Kim Chilvers (KC) for item 3	LBH - Commissioning	✓
Officers supporting the Board		
Sue Spurlock (SS)	LBH - Safeguarding Adults and DoLS Service	✓
Seamus Doherty (SD)	LBH - Safeguarding Adults and DoLS Service	✓

1. Welcome/Introductions/Apologies	
<p>CM welcomed all HSAB members to his first meeting as the new Chair - introductions and apologies were made.</p>	
<p>2. Minutes of Last Meeting</p> <p>^{3.} The minutes of the previous meeting held on 27th March 2019 were agreed. Action: SS to check with LNWHT about an HSAB representative as a replacement for Florence Acquah.</p> <p>SD reported that the data discussion with CNWL is underway, however comparisons with other London Boroughs about mental health statistics may be difficult because some SABs only collect the mandatory SAC data. Action: CMill to raise at the London SAB meeting</p> <p>SD reported that the e-learning tool needs updating but queried whether the HSAB see it as a priority given the face to face basic awareness training funded by the Council. It was clarified that the key statutory partners provide their own in-house training with the free sessions run by the Council used primarily by the private and voluntary sector with excellent levels of attendance. Action: topic to be discussed in more detail at the L&D sub-group</p>	<p>SS</p> <p>CMill</p> <p>SD</p>
3. Matters arising (not covered on the agenda)	
<p>Appropriate Adult Scheme</p> <p>KC attended the meeting, gave some background information to the issues and spoke about her paper. NL expressed concern about any commissioning process and queried why the local voluntary sector can't provide the service as had happened in the past.</p> <p>KC clarified that the MOPAC funding requires the arrangements to be with a registered provider. There was discussion about what qualifications were required given that family and friends fulfil the role for some vulnerable adults.</p> <p>In relation to timescale KC stated that the "go live" was hopefully January 2020 (best case scenario) depending on guidance about the process from Procurement.</p> <p>PH reminded the HSAB that in the meantime the EDT provide a service out of hours with Appropriate Adults to call upon, so the proposals outlined by KC are to ensure consistency rather than fill a complete gap.</p>	

<p>Fatal Fire</p> <p>CMill introduced his report and highlighted the 2 recommendations which have already been adopted. It was agreed that recommendation #2 should be reworded as: “members of the HSAB review practice.....” rather than “HSAB reviews its practice.....”</p> <p>Action: CMill to amend.</p> <p>PH confirmed that the learning lessons process had been commissioned by the Safer Harrow Partnership so the report would be discussed at their meeting in November.</p> <p>Action: SS to agenda for 6 months time to check on progress against the recommendations.</p>	<p>CMill</p> <p>SS</p>
<p>4.1 Performance report quarter 1 – 2019/2020</p> <p>SS presented the paper and highlighted the main discussion points.</p> <p>Given the profile of the most “at risk” vulnerable adults in Harrow (and nationally) is older people living at home, it was concerning that so few safeguarding referrals come from Domiciliary Care Agencies.</p> <p>Action: SS to discuss with the SAQs Team which provides training for DCAs and can ask about awareness of staff about recognising abuse and making referrals in its monitoring visits.</p> <p>There was a lengthy discussion about supported housing and HSAB members were anxious to ensure that the issues are presented in such a way that doesn’t suggest this type of service is high risk, with residential care services being low risk. It was agreed that the issues are more complex than that and would be addressed and discussed accordingly. SS confirmed that the SAQs Team has added supported housing providers to its monitoring programme which is very positive and will also be running a specific forum for them.</p> <p>The reduced number of “police action/criminal prosecution” numbers was discussed under item 10.</p> <p>4.2 Deep dive – Older People</p> <p>SD gave a brief introduction to the “deep dive” into the statistics related to abuse against older people and the main points were discussed. The action points are the same as were agreed for the previous item and at item 10.</p>	<p>SS</p>

<p>5.1 Joint HSAB/HSCB Conference 2020</p> <p>CMcG introduced this item and confirmed that planning for the 2020 conference is well underway and will again be hosted jointly with the Safer Harrow Partnership. The date is confirmed, it will be held at Harrow Arts Centre and the topic is “mental health and suicide prevention”. The planning has good “buy in” from all HSAB partners and the user voice across the full age range will be strong. The quality of actions picked up from the post conference survey following the 2019 event was very good and it’s hoped to improve again next time.</p>	
<p>6. Revised “London Multi-Agency Adult Safeguarding policy and procedures</p> <p>These were agreed and formally adopted by the HSAB.</p>	
<p>7. Harrow Risk Enablement Panel</p> <p>SS reminded the HSAB that the Terms of Reference had been requested during the discussion about self neglect/hoarding at the last meeting. It was clarified that Housing and other key partners can be co-opted as required and have attended in the past. Staff from a number of HSAB partner agencies e.g. district nurses have attended the Panel for specific cases.</p>	
<p>8. CCG and Social Care Integration – implications for safeguarding adults work</p> <p>LG explained that the GP surgeries in Harrow are joining together into 5 primary care networks. Practices are being encouraged to work together in groups to share resources as an efficiency measure. Examples given of collaboration included paramedics and pharmacists. The biggest network is 80,000 patients with the smallest being 25,000 patients. CAB confirmed that this is a new project so the safeguarding leads and governance are not yet in place. The HSAB commented that fewer safeguarding leads might assist in efficient communication about concerns.</p>	
<p>9. Mental Health/Drug alcohol services support to North West London (Police) Basic Command Unit</p> <p>This item was deferred as it was unclear what the specific issues were and neither CNWL nor WDP were at the meeting. CMill confirmed that it can be put on a future agenda if the issues reappear.</p>	

<p>10. Crimes Against Older People</p> <p>BL introduced this item. Locally there is currently no bespoke pathway for older victims. There is a daily safeguarding meeting, but decisions about which cases to prioritise can only be made on available information loaded on to the Police system which is variable in content. A “dip sample” of the 1,068 older victims in the period March to August 2019 showed the main crimes to be: residential burglary; theft and fraud. 91 of the 1,068 victims were described as “vulnerable”. BL recognised that some officers may need enhanced training to pick up some of the vulnerable victim cases – under consideration at the moment.</p> <p>It was agreed that it would be helpful to compare the Police data with the statistics held by the Council (which includes the CNWL mental health data).</p> <p>Action: SD to follow up with BL</p> <p>There has been no formal response to the inspection report recommendations from the NPCC or CPS as yet.</p> <p>Action: CMill to write as Chair of the HSAB to ask whether a formal response is to be produced</p> <p>Action: SS to agenda for the March 2020 HSAB meeting</p>	<p>SD</p> <p>CMill</p> <p>SS</p>
<p>11. Feedback from the HSCB</p> <p>CMcG reported that the HSCB Annual Report has been published and SS confirmed that it is on the HSAB’s December meeting agenda for discussion.</p> <p>The new partnership structure is in place and all the terms of reference and role descriptions have been updated. The aim is to get more ownership from the strategic safeguarding leads across local organisations. CMcG and CMill would be keen to hear from any HSAB member or relevant person in their service who might be willing to chair or take part in a sub-group, particularly those that have both adults and children’s experience/responsibility.</p> <p>Action: CMcG to share the terms of reference and role descriptions for SS to send out with the notes of the meeting</p> <p>The Serious Case Review discussed at the last HSAB meeting was relevant because the mother had a learning disability. The update is that the next steps include: (i) work on agency checks; and (ii) evaluating the effectiveness of Child Protection conferences in engaging people with additional/special needs.</p>	<p>CMcG</p>

<p>12. Updates from Member Organisations</p> <p>Harrow Association of Disability (HAD)</p> <ul style="list-style-type: none"> (i) hoping to get some funding for an autism service (ii) BSL service in partnership with another organisation developed to support GPs (iii) HAD has a new logo which will need to be incorporated into the HSAB logo <p>Action: NL to send SD an e-version of the logo</p> <p>Harrow Mencap</p> <p>DP reported that Harrow Mencap is reviewing its safeguarding leads (there are currently five) and its audit processes in the organisation. CMill asked if audit findings can be shared at the Quality Assurance sub-group when available</p>	<p>NL</p>
<p>2. AOB (urgent items only)</p> <p>None</p>	
<p>Dates/times for HSAB meetings in 2020:</p> <p>To be confirmed</p>	