

Harrow Safeguarding Adults Board (HSAB)



Minutes of Meeting - Wednesday 27th March 2019

HSAB Members	Organisation	Present?
Florence Acquah (FA)	London North West Hospitals NHS Trust	X
Samuel Abdullahi (SA)	Trading Standards (Brent and Harrow)	✓
Christine Asare-Bosompem (CA-B)	Harrow (NHS) Clinical Commissioning Group	✓
Kate Aston (KA)	Central London Community Health Care NHS Trust	✓
Cllr Simon Brown (Cllr B)	Elected Councillor (Portfolio Holder) – LBH	✓
Akshay J Chibber (AJC)	Metropolitan Police	✓
Karen Connell (KC)	Housing (Harrow Council)	✓
Julie-Ann Dowie (J-AD)	Royal National Orthopaedic Hospital	X
Andrew Faulkner (AF)	Brent and Harrow Trading Standards	X
Paul Fish (PF)	Royal National Orthopaedic Hospital	X
Mark Gillham (MG)	Mind in Harrow	✓
Lawrence Gould (LG)	Harrow (NHS) CCG – GP representative	✓
Garry Griffiths (GG)	Harrow (NHS) Clinical Commissioning Group (CCG)	X
Sherin Hart (SH)	Care Home provider representative	X
Paul Hewitt (PH)	Children's Services (LBH)	X

Jaya Karira (JK)	Westminster Drug Project	✓
Francis Kudjoe (FK)	RNOH (for Julie-Ann Dowie)	✓
Barry Loader (BL)	Metropolitan Police	X
Nigel Long (NL)	Harrow Association of Disability (HAD)	X
Coral McGookin (CMcG)	Harrow Safeguarding Children's Board (HSCB)	✓
Chris Miles (CMiles)	London Ambulance Service	X
Cllr Chris Mote (Cllr M)	Elected Councillor (Shadow Portfolio Holder) – LBH	X
Marie Pate (MP)	Healthwatch Harrow	X
Tanya Paxton (TP)	CNWL	✓
Deven Pillay (DP)	Harrow Mencap	✓
Visva Sathasivam (VS)	Chair of the HSAB	✓
Tina Smith (TS)	Age UK Harrow	X
Alan Taylor (AT)	LFB	X
Carol Ann Williams (CAW)	London North West Hospitals NHS Trust	✓
In attendance		
N/A		
Officers supporting the Board		
Sue Spurlock (SS)	LBH - Safeguarding Adults and DoLS Service	✓
Seamus Doherty (SD)	LBH - Safeguarding Adults and DoLS Service	✓

1. Welcome/Introductions/Apologies	
VS welcomed all HSAB members - introductions and apologies were made.	
2. Minutes of Last Meeting and Matters Arising (not covered on the agenda)	
The minutes of the previous meeting held on 12 th December 2018 were agreed.	
<p>Matters arising:</p> <p>Appropriate Adult Scheme SD agreed to circulate an update to HSAB members via email asap.</p> <p>Fatal Fire SS and TP confirmed that the “learning lessons” event had taken place last week and the recommendations would be circulated to HSAB members as soon as they are available.</p> <p>Deep Dive – sexual abuse by location and user group TP confirmed she had reviewed the relevant individual case records held by CNWL. TP reassured the HSAB that her findings indicated that mental health services had acted appropriately in all cases. MG asked about the issues with case recording e.g. the gaps highlighted by SD in the report. SD confirmed that he will meet with MB from CNWL to look at how best to address the issue.</p> <p>Consultation on the revisions to the Multi-Agency Adult Safeguarding policy and procedures SD updated the meeting. The revisions to the policy and procedures are with the ADASS lawyers and the final version is expected to be released in April. The Board is likely to be asked to formally adopt them. Action: SS to agenda for the next meeting</p> <p>Actions arising from the HSAB Strategic Plan exception report (update on actions by CNWL following user feedback at the HSAB annual review day) MG fed back from the last meeting where (for example) a case study raised by Mind in Harrow had been discussed. Quarterly meetings are now being set up between CNWL and Mind in Harrow to keep user issues under discussion.</p> <p>Self Neglect Protocol SS fed back to the Board that having WDP and CNWL representatives at the last Risk Enablement Panel (as agreed at the December HSAB meeting) was very positive and helpful in providing recommendations to case workers. DP asked for a one page summary about the Risk Enablement Panel. Action: SS to provide for the next meeting</p>	<p>SD</p> <p>SS</p> <p>SD</p> <p>SS</p> <p>SS</p>

<p>3. HSAB Development</p>	
<p>3.1 Future HSAB chairing arrangements</p> <p>VS believes that as he is leaving Harrow there is an opportunity to review the HSAB chairing arrangements. It is the Board's decision who should chair the meetings and whether that person should be independent. Most (about 75%) London SABs now have an independent chair and that's also the case across the UK. VS clarified that although the Board is statutory there is no requirement to have an independent chair, however it could be viewed that the DASS has a conflict of interest chairing the HSAB - as its difficult to hold adult social care to account. It was acknowledged that challenge can be built into the Board's work in other ways e.g. independent facilitation at annual review events, peer reviews and user input to review days. VS confirmed that there would be a cost for an independent chair. CMcG helpfully outlined the approach taken for SCBs and confirmed that the contract for independent chairs was usually with Councils. It was acknowledged that some SABs have the same chair as their borough's SCB which can further facilitate a "think whole family" approach. There was agreement in principle (subject to the funding being identified) to appointing an independent chair and VS reiterated that the HSAB would be fully involved in the recruitment. DP suggested that once appointed that a 360 degree appraisal process is set up.</p>	
<p>4. Quality/Performance Review</p>	
<p>4.1 Performance report quarter 3 – 2018/2019 (exception report – as agreed at the HSAB annual review day)</p> <p>SS highlighted that compared to the previous quarter and the last financial year there were no exceptions of significance to report in the third quarter.</p> <p>4.2 Deep dive – Harrow SAB's performance compared to NHS Digital statistics for 2017 - 2018</p> <p>SS outlined how the "deep dive" had been done and highlighted the key points as follows:</p> <ul style="list-style-type: none"> • repeat referrals had been a cause for concern for the Harrow SAB, however this percentage is now much reduced and almost identical at 17% to the figure of 16% nationally • given its very diverse population, it is to be expected in Harrow that the concerns received from people with non-white backgrounds would be significantly higher than the national average and this is an area that the HSAB continues to keep under review 	

<ul style="list-style-type: none"> • Harrow remains slightly different in respect of the profile as to where the abuse took place – with a greater number of concerns in the person’s own home and less than the national average in care homes. The work of the Council’s Safeguarding Assurance and Quality Team (SAQs) continues to pick up issues with Providers early on to improve care quality, thus avoiding the need in some cases for a safeguarding concern to be raised. This remains an important strand of the HSAB’s prevention work. The HSAB continues to prioritise awareness raising for people living in their own homes e.g. the community safety work. • the user group figures are very close to the national average with the exception of mental health where the local figures are 22% higher. Generally speaking there is greater pressure on mental health services in metropolitan areas and less in rural populations – which may make national comparison more difficult. It would possibly be helpful for the HSAB to compare with the data from London boroughs only • the only other figure of note is that the number of concerns about neglect in Harrow is slightly lower than the national average with emotional abuse being higher. Self neglect numbers are similar to the national picture, however domestic abuse numbers are higher which may reflect the large amount of work done (and ongoing) in this area e.g. the HSAB/HSCB joint conference <p>Following discussion about the role of the Council’s SAQs Team with prevention, it was agreed that a best practice forum looking at issues for people living in (unregulated) supported housing accommodation would be very positive.</p> <p>Action: SD and SS to explore further</p> <p>Action: SD to see whether the Harrow mental health numbers can be compared with London only</p> <p>Action: Although the sexual abuse numbers are very small, SS to ensure that they are added to the statistics for the annual report so they can be kept under review</p>	<p>SD/SS</p> <p>SD</p> <p>SS</p>
<p>4.3 Feedback from all members on the revised NHS England/ADASS Risk Audit for 2018 – 2019 (one for statutory partners and one for voluntary/non statutory partners)</p> <p>HSAB members (except Healthwatch) had agreed to complete the revised tool for discussion at the March 2019 meeting.</p> <p>Harrow Mencap and Mind in Harrow confirmed that their processes were well underway and they had found the amended version specifically for voluntary sector partners much more appropriate.</p> <p>CA-B confirmed that the CCG have completed their audit.</p> <p>It was acknowledged that the deadline has passed, but that in any event the process was very beneficial.</p>	

<p>5. Training and Workforce Development</p>	
<p>5.1 Feedback from the joint HSAB/HSCB and Safer Harrow conference on 25th January 2019</p> <p>CMcG fed back – the day was very powerful because the voice of the user was so central to the event. It was a mixed audience from across both the children and adult workforces, so it was very definitely a “think whole family” conference and there has been excellent feedback from attendees. In late Spring all attendees will be asked to state what they have done following on from their learning at the conference. The final report will be presented to both Boards. One key point for future conferences was to acknowledge that attendees can be affected by the topic and so a room should be set aside with support available in the event that someone needs it. Next year’s conference is already under discussion with possible topics being mental health/suicide prevention which affect both younger people and adults.</p>	
<p>5.2 Revised HSAB Training Strategy (2019 – 2022)</p> <p>SS introduced this item by explaining that the Board’s previous training strategy had ended. It was therefore time for a refreshed version running from 2019 up to 2022. The research and background reference documents sections have been updated and there is a new action plan. The Council’s safeguarding service will lead on setting up relevant multi-agency training and development events (as previously), but HSAB members would need to agree to having a training programme or approach in their own organisation which is aligned to the Bournemouth competencies (or equivalent) and to ensuring staff receive the relevant training for their role. It was acknowledged that e-learning has fallen by the wayside and is valuable for staff/volunteers who can’t attend classroom sessions.</p> <p>Action: SD to revisit the possibility of a local e-learning training option.</p>	<p>SD</p>
<p>6. Policies and Procedures/Governance</p> <p>6.1 Learning Disability Mortality Review update</p> <p>CA-B introduced this item. The presentation slides are attached for reference. CA-B confirmed that she is the local contact for cases to be referred to the LeDer Panel.</p> <p>The HSAB had a very full debate about this important topic and acknowledged how the issues go back to the 1960s.</p> <p>It was agreed that a best practice forum or training event about the health needs of people with a learning disability/death by indifference/LeDer would be highly beneficial</p> <p>Action: SD to explore for 2019/2020</p> <p>It was agreed to keep LeDer on the Board’s work programme.</p> <p>Action: SS to put on the September meeting agenda</p>	<p>SD</p> <p>SS</p>

<p>7. Prevention & Community Involvement</p>	
<p>7.1 Harrow Council Serious Concerns Procedure</p> <p>SS introduced this item. The Council wanted to introduce this protocol to ensure that all issues of concern with local care/support Providers are being managed in a transparent and even handed way. The concerns about two Providers have now been managed through this procedure which is seen as a part of safeguarding prevention i.e. picking up issues and aiming to remedy them before they lead to institution wide safeguarding concerns. It was agreed that issues with a provider could be escalated to the HSAB for consideration if required.</p>	
<p>8. Partnership Working</p>	
<p>8.1 Feedback from the Harrow Safeguarding Children’s Board (standing item)</p> <p>CMcG covered two items:</p> <p>i. The HSCB has just concluded a joint serious case review with Lewisham. CMcG encouraged as many people as possible to attend the learning lessons events which are being set up</p>	
<p>ii. The latest version of the “Harrow Safeguarding Partnership Arrangements” document was tabled and discussed. An earlier version had been circulated to HSAB members a couple of weeks ago, but this iteration has been written following discussion at the recent HSCB meeting and with other partners e.g. schools. Any further feedback would be welcome and should be with CMcG no later than Friday 5th April 2019.</p> <p>Action: SS to provide CMcG with the adult safeguarding decision making tool</p>	<p>All</p> <p>SS</p>
<p>8.2 Police custody changes</p> <p>AJC clarified that there are 12 Command Units in London. Colindale and Wembley will be utilised for Harrow custodies. AJC believes that the aim with the larger custody suites is to have better NHS/mental health NHS input for people in custody.</p> <p>MG reminded the HSAB about the Home Office inspection of custody suites for vulnerable young people and adults which had produced about 25 recommendations.</p>	
<p>8.2 Updates from Member Organisations</p> <p>Harrow CCG</p> <p>Monitoring tool has been rolled out to Providers. There is also a new pressure area protocol.</p>	

CLCH

- successful recruitment to Band 7 post
- dedicated MCA lead in post since Oct 18
- MCA/Pressure ulcer protocol audit underway
- MCA policy/supervision policy to be updated April 19
- work plan reviewed and 2019/20 work plan to be agreed April 19
- annual safeguarding report will go to CLCH safeguarding committee May 19

Westminster Drug Project (WDP)

JK reported that there are now 2 new Team Leaders, a hidden harm worker and a recovery worker in post – so they hope to be fully staffed by late April/early May.

Adult Social Care

VS confirmed that the new DASS has been appointed and starts in Harrow on 24th May 2019. VS leaves on 30th April and reiterated how much he has enjoyed chairing the HSAB and believes that the group should feel proud of the work it has achieved in times of austerity.

Harrow Housing

Public Health funding has enabled the hoarding project to continue until the end of 2020 which is very positive. He will work half-time in Housing and half time in Adults and be line managed by KC.

Mind in Harrow

The voluntary sector, LB Harrow and the LFB is exploring possible external funding for the Hoarding Project beyond 2020.

The free service from NatWest re scams/fraud prevention is excellent and there is an event in Pinner this Friday. The worker can also offer more sessions and needs to be used to justify the post continuing.

Trading Standards

SA told the HSAB that his Team are educating older people about electrical safety and he agreed to link up with the Hoarding Officer

London North West University Hospitals NHS Trust

CAW updated the HSAB on the hospital's safeguarding governance arrangements.

<p>9. AOB (urgent items only)</p> <p>None</p>	



in partnership with:

