

Harrow Safeguarding Adults Board (HSAB)



& our Partners,

Committed to
Safeguarding Adults



Minutes of Meeting - Wednesday 27th September 2017

HSAB Members	Organisation	In attendance?
Florence Acquah (FA)	London North West Hospitals NHS Trust	✓
Samuel Abdullahi (SA)	Trading Standards (Brent and Harrow)	X
Christine Asare-Bosompem (CA-B)	Harrow (NHS) Clinical Commissioning Group	✓
Kate Aston (KA)	Central London Community Health Care NHS Trust	✓
Cllr Simon Brown (Cllr B)	Elected Councillor (Portfolio Holder) – LBH	X
Claire Clarke (CC)	Metropolitan Police – Harrow/HSAB Vice Chair	✓
Karen Connell (KC)	Housing (Harrow Council)	✓
Julie-Ann Dowie (J-AD)	Royal National Orthopaedic Hospital	✓
Andrew Faulkner (AF)	Brent and Harrow Trading Standards	X
Paul Fish (PF)	Royal National Orthopaedic Hospital	X
Bernie Flaherty (BF)	HSAB Chair	✓
Mark Gillham (MG)	Mind in Harrow	✓
Lawrence Gould (LG)	Harrow (NHS) CCG – GP representative	✓
Garry Griffiths (GG)	Harrow (NHS) Clinical Commissioning Group (CCG)	X

Sarah Green (SG)	NHS England - London Region	X
Sherin Hart (SH)	Care Home provider representative	✓
Paul Hewitt (PH)	Children's Services (LBH)	✓
Mina Kakaiya (MK)	Healthwatch Harrow	X
Nigel Long (NL)	Harrow Association of Disability (HAD)	X
Jules Lloyd (JL)	LFB	X
Coral McGookin (CMcG)	Harrow Safeguarding Children's Board (HSCB)	✓
Avani Modasia (AM)	Age UK Harrow	X
Chris Miles (CM)	London Ambulance Service	X
Cllr Chris Mote (Cllr M)	Elected Councillor (Shadow Portfolio Holder) – LBH	X
Tanya Paxton (TP)	CNWL	X
Deven Pillay (DP)	Harrow Mencap	✓
Visva Sathasivam (VS)	Adult Social Care, LBH	✓
Claire Whittle (CW)	Westminster Drug Project (WDP)	X
Officers supporting the Board		
Sue Spurlock (SS)	LBH - Safeguarding Adults and DoLS Service	✓
Seamus Doherty (SD)	LBH - Safeguarding Adults and DoLS Service	X

<p>1. Welcome/Introductions/Apologies</p>	
<p>BF welcomed all HSAB members - introductions and apologies were made.</p>	
<p>2. Minutes of Last Meeting and Matters Arising (not covered on the agenda)</p> <p>The minutes of the previous meeting held on 22nd March 2017 were agreed.</p> <p>Matters arising:</p> <p>None</p>	
<p>3. HSAB Development</p>	
<p>3.1 Joint HSAB HSCB annual conference 2018 – update</p> <p>CMcG reminded the HSAB about the success of the first joint conference held in February with a focus on Domestic Abuse. It would therefore be positive to run a second joint event – this time with a focus on sexual abuse within the family.</p> <p>The planning group will make sure that a thread running through the conference covers issues for people with a disability.</p> <p>CMcG asked for volunteers from HSAB organisations to join the planning group and also for any ideas about possible good speakers with a national profile.</p> <p>CC highlighted a concern about getting the right Police attendance in the context of all the Met changes. Setting a firm date asap would assist with getting the most appropriate representative to attend.</p>	<p>All</p>
<p>4. Training and Workforce Development</p>	
<p>4.1 Retender process for multi-agency safeguarding adults training programme – establishment of task and finish group</p> <p>SS reminded the HSAB that the current contract for the multi-agency training programme would be finishing in March 2019. The process of re-tendering would start in early 2018 and it worked well last time with a partnership approach to selection of the training company.</p> <p>A task and finish group would be set up to oversee the process and SS asked for volunteers. DP nominated Yvonne from Harrow Mencap. Any other names can be forwarded to SS or SD.</p>	<p>All</p>

<p>5. Prevention & Community Involvement</p>	
<p>5.1 Revised Prevention Strategy 2017 - 2020</p> <p>SS presented the new draft “Promoting Dignity and Prevention of abuse Strategy” which was required as the Board’s pre-existing version ends in 2017.</p> <p>MG asked if hoarding issues could be given a greater focus in the plan.</p> <p>It was also agreed that the HSAB receives a presentation about hoarding issues at a future meeting. Action: SD to speak with Housing about the relevant officer attending the December meeting.</p>	<p>SD</p>
<p>6. Quality/Performance Review</p>	
<p>6.1 Performance report quarter 1 – 2017/2018</p> <p>SS introduced the report which had been sent out with the agenda in advance.</p> <p>It was difficult to get much of a picture from the statistics at quarter one, but the current position was broadly similar to last year.</p> <p>SS highlighted that The Serious Crime Act 2015 creates a new offence of controlling or coercive behaviour in intimate or familial relationships (section 76). The new offence closes a gap in the law around patterns of controlling or coercive behaviour in an ongoing relationship between intimate partners or family members. It was very interesting to note from the Q1 report that there is a Harrow case of this type currently in Court and SS will update the HSAB when an outcome is known.</p>	
<p>6.2 “Deep dive” into domestic abuse statistics – full year 2016/2017</p> <p>SS introduced SD’s report which provided a full year analysis of the data – building on the information given to the HSAB at quarter 3. The information and recommendations were the same with one exception relating to the numbers of cases being reported from BME communities.</p> <p>A recent discussion with Professor Jill Manthorpe from Kings College London suggested that this split may have something to do with the particular population and demographic make-up of Harrow and she has pointed to some additional research carried out in Derby which may help with understanding the figures better.</p> <p>DP asked about money set aside in the Council for DVA work and whether the HSAB could access any of it. BF responded that it was a good idea, but a business case would be required. Action: The HSAB asked that SD draft one on its behalf for submission to the Council’s Cabinet.</p> <p>PH asked about trend data and SS confirmed that there was 6 years information in the new Strategic Plan but unfortunately not in relation to DVA as its a new area of statistical collection for Adult Boards.</p>	<p>SD</p>

6.3 HSCB HSAB joint file audit report

CMcG had given the HSAB some headlines from the joint audit (which had a focus on domestic abuse) at its previous meeting. The key points from the full report included:

- the downgrading of risk where the perpetrator was female – training courses are being revised to address this issue
- some agencies had not been aware of other agencies involvement until discussions were held at the audit panel
- chronologies were not being consistently used
- there were some assumptions about consent e.g. where parents had a learning disability or mental health issue
- child focussed services were not aware of the adult services risk panel
- sibling history hadn't always been covered
- issues about escalation of concerns

There is now an action plan in place and good progress is being made, but the impact will be tested at the next audit.

MG queried whether advocacy was looked at in the audit. CMcG confirmed that the voice of the child was a central focus. The issue of parental consent links to advocacy but could be more explicitly looked at in the next audit. PH informed the HSAB that the contract for advocacy in Children's Services is currently being re-tendered and with MG's challenge his request has been added to the new specification.

6.4 Safeguarding Adults at Risk Audit Tool

(London Chairs of Safeguarding Boards and NHS England London Region).

To discuss Board member organisations' progress and any identified actions - as agreed at Annual Review Day 2017

HSAB members provided a brief update on progress in their organisations highlighting the areas that they will be focusing on having completed the audit process.

- Davids House actions mostly relate to policies/procedures
- MIND in Harrow – guidance on modern slavery will be added; also for managers on training requirements; and safeguarding in supervision
- RNOH – getting the supervision policy re safeguarding into practice; sharing learning and safer recruitment
- Harrow Mencap – more prominence in adverts, JD and Person Specifications; feedback to staff after they raise concerns
- CLCH – testing that all the changes they have made to policies are working
- LNWHT – 6 levels of training with clarity about which staff attend each level

<ul style="list-style-type: none"> • CCG – safer recruitment; supervision practices to be more structured as it relates to safeguarding work; more involvement with IMR work; and quality monitoring • Housing – safeguarding to be cascaded much more widely e.g. to contractors • Children’s Services (LBH) – raise awareness of risk panels; ensuring with staff turnover that relevant protocols are known about; domestic slavery plans are in process • Met Police – challenge is to ensure that local officers use the Met procedures; training for the local Community Safety Unit in the context of staff turnover; and attendance at the HSAB at the correct level in future (in context of the amalgamation of 3 boroughs) • Adult Social Care (LBH) – implement the updated supervision policy and refresh the Adult Services induction <p>BF thanked all the Board members that had completed the process and for their openness and transparency in feeding back areas for action.</p> <p>MG asked about feedback from organisations which were unrepresented at the meeting. Action: it was agreed that SS would ask them to provide a short summary before the next Board meeting</p>	SS
<p>7. Policies and Procedures/Governance</p> <p>7.1 Process required if a patient with a learning disability under CNWL’s care dies - to agree how the HSAB would wish to be informed if such an incident occurred</p> <p>Item deferred to the December Board meeting. Action: SS to put on the agenda</p>	SS
<p>8. Partnership Working</p>	
<p>8.1 Feedback from the Harrow Safeguarding Children’s Board (standing item)</p> <p>CMcG informed the HSAB that the HSCB annual report is now completed and she would like to present it to the Adult Board in December. Action: SS to put on the agenda</p> <p>London FGM work shows that referral rates in Harrow are low given the local demographics. There is low use of FGM orders, so more work is being done on promotion which can be joint with the HSAB – any members wishing to be involved would be welcome.</p>	SS

8.2 Updates from Member Organisations

Harrow Mencap

DP raised the Appropriate Adult issues again which are not getting resolved. MG provided an update on a draft protocol which was awaiting sign off by CNWL. The HSAB asked SS to email TP at CNWL requesting an update.

SS

DP also highlighted some concerns “on the ground” about young people with autism and the apparent lack of clarity about the pathway for them to get assessment/services. He is also concerned about situations where CNWL has refused to accept safeguarding referrals. SS reminded the HSAB that there is an agreed “Escalation of Concerns” Policy – which she will recirculate with the meeting minutes.

SS

MIND in Harrow

A half day session on “mental health first aid” is being run and a follow up on what help is available to people in crisis – aimed at front line staff across all agencies.

London North West Hospitals NHS Trust

Four staff have completed the “train the trainer” human trafficking/modern slavery course.

RNOH

Safer recruitment issues discussed in the context of interim workers e.g. how often are their DBS checks updated. The HSAB agreed that a very short safe recruitment audit would be helpful to see how each member organisation ensures that appropriate staff are employed. **Action:** SS to draft a short questionnaire

SS

Metropolitan Police

The Police Information Sharing Protocol is now finalised which is very positive. This can come to the December HSAB meeting for agreement. **Action:** SS to agenda

SS

Children’s Services (LBH)

LBH has been invited to take part in an innovation programme so that a multi-agency audit can be carried out for modern day trafficking. This will be from April 2018, cover 30 – 50 cases and will be useful external challenge. Scoping work is currently underway.

Some work is being done with MIND discussing parents with mental health issues/vulnerable children. Some training to staff has been done and agreement reached that MIND hold “surgeries” in some cases which is all very positive.

Harrow CCG

Joint meeting held this week to discuss nursing homes in the context of escalating safeguarding concerns and high numbers of residents being admitted into A&E. Some work will take place to try and support these homes in addressing the issues/raise quality e.g. through training and support. There had also been a discussion about the same topic at the CCG today - some analysis of hospital attendances from nursing homes is taking place.

HSAB Chair

BF informed the HSAB that this was her last meeting as she is leaving Harrow to take up the post of Executive Director (Adults and Public Health) in Westminster/Kensington and Chelsea. She has been reflecting on her 4.5 years as the Board's Chair and believes that four key areas have moved on significantly: partnership including representation at the Board; user engagement; think whole family and MSP. It has been a privilege to be the Chair and BF thanked everyone for their commitment to the agenda.

DP thanked BF for her role in the safeguarding improvements achieved since she has been Chair. MG also thanked BF as he has felt like an equal partner on the Board. CMcG recognised the positive joint work between the 2 Boards under BF's chairing. All HSAB members wished BF well in her new role.

9. AOB (urgent items only)

None



in partnership with:

