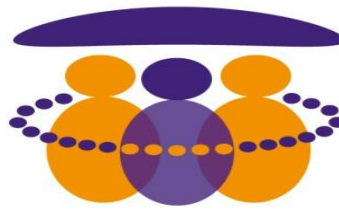


Harrow Safeguarding Adults Board (HSAB)



Minutes of Meeting - Wednesday 13th December 2017

HSAB Members	Organisation	In attendance?
Florence Acquah (FA)	London North West Hospitals NHS Trust	✓
Samuel Abdullahi (SA)	Trading Standards (Brent and Harrow)	✓
Christine Asare-Bosompem (CA-B)	Harrow (NHS) Clinical Commissioning Group	✓
Kate Aston (KA)	Central London Community Health Care NHS Trust	✓
Cllr Simon Brown (Cllr B)	Elected Councillor (Portfolio Holder) – LBH	✓
Claire Clarke (CC)	Metropolitan Police – Harrow/HSAB Vice Chair	X
Karen Connell (KC)	Housing (Harrow Council)	X
Julie-Ann Dowie (J-AD)	Royal National Orthopaedic Hospital	✓
Vanessa Duke (VD)	Westminster Drug Project (WDP)	✓
Andrew Faulkner (AF)	Brent and Harrow Trading Standards	X
Paul Fish (PF)	Royal National Orthopaedic Hospital	X
Mark Gillham (MG)	Mind in Harrow	✓
Lawrence Gould (LG)	Harrow (NHS) CCG – GP representative	✓
Garry Griffiths (GG)	Harrow (NHS) Clinical Commissioning Group (CCG)	✓
Sarah Green (SG)	NHS England - London Region	X

Dawn Hargadon (DH)	Metropolitan Police – Harrow/HSAB Vice Chair	✓
Sherin Hart (SH)	Care Home provider representative	✓
Paul Hewitt (PH)	Children’s Services (LBH)	✓
Mina Kakaiya (MK)	Healthwatch Harrow	X
Nigel Long (NL)	Harrow Association of Disability (HAD)	X
Jules Lloyd (JL)	LFB	X
Coral McGookin (CMcG)	Harrow Safeguarding Children’s Board (HSCB)	✓
Avani Modasia (AM)	Age UK Harrow	X
Chris Miles (CM)	London Ambulance Service	X
Cllr Chris Mote (Cllr M)	Elected Councillor (Shadow Portfolio Holder) – LBH	X
Tanya Paxton (TP)	CNWL	✓
Deven Pillay (DP)	Harrow Mencap	✓
Visva Sathasivam (VS)	Chair of the HSAB	✓
Chris Spencer (CS)	Corporate Director People Services (LBH)	✓
In attendance		
Mike Cotton	LFB (for item 3.1	✓
Officers supporting the Board		
Sue Spurlock (SS)	LBH - Safeguarding Adults and DoLS Service	✓
Seamus Doherty (SD)	LBH - Safeguarding Adults and DoLS Service	✓

<p>1. Welcome/Introductions/Apologies</p> <p>VS welcomed all HSAB members - introductions and apologies were made. VS stated that he was delighted to have taken over the chairing of the meeting and was very pleased that so many members were in attendance.</p>	
<p>2. Minutes of Last Meeting and Matters Arising (not covered on the agenda)</p> <p>The minutes of the previous meeting held on 27th September 2017 were agreed.</p> <p>Matters arising:</p> <ul style="list-style-type: none"> money set aside in the Council for Domestic Violence and Abuse (DVA) work <p>SD provided feedback – all DVA work is being taken forward through the Violence, Vulnerability and Exploitation (VVE) Strategy which is being overseen by the Safer Harrow Partnership. The money has been fully allocated to the projects on the delivery plan, so there is none available for the HSAB. PH confirmed that this was the case and suggested that Alex Dewsnapp (AD) could be asked to talk about the delivery plan at a future HSAB meeting.</p> <p>Action: SD to invite AD to the March 2018 HSAB meeting</p> safeguarding adults at risk audit tool – feedback from HSAB members not present at the previous meeting <p>TP informed the Board that CNWL has completed the audit and found it useful. They have an action plan and TP can report on progress at the next meeting.</p> <p>KA reported that CLCH has completed the audit for all the boroughs that they cover.</p> Appropriate Adult (AA) Scheme update <p>Feedback on the draft protocol has now been received from all parties except the Police. All suggested amendments have been incorporated and when the Police have commented it can come back as a final version to the HSAB. TP clarified that CNWL provides an AA for known patients wherever possible, but not for people previously unknown to their services. It was acknowledged that the protocol is a positive outcome but that it would need funding and there is no money set aside for this. DH highlighted that there will be no custody suite in Harrow in future, therefore it will be an additional challenge for Harrow and CNWL to get AA's to a custody suite outside the borough. PH confirmed that this is an issue for the Youth Offending Team as well. DH will link with SD to keep him up to date on developments and there will need to be a full agenda item (rather than a “matters arising”) for this in March.</p> <p>Action: SD to circulate the draft protocol to Board members</p> 	<p>SD</p> <p>TP</p> <p>DH</p> <p>SD</p>

<p>3. HSAB Development</p>	
<p>3.1 Fire Safety in Care Homes</p> <p>MC from the London Fire Brigade gave a highly informative presentation. He confirmed that the LFB want to work with as many partner agencies as possible in order that the highest number of vulnerable people can be reached. The LFB’s “Assisted Living” catalogue provides information about helpful prevention equipment that can be provided e.g. fire retardant bedding for vulnerable people that smoke in bed. This is available in electronic format. The home fire safety checks are also free.</p> <p>Action: SD to circulate a copy of the catalogue to Board members</p>	<p>SD</p>
<p>3.2 Supporting development of the London Safeguarding Adults Board (LSAB): to agree recommendations for priority actions</p> <p>SS outlined the main points from the paper previously circulated which outlined the work carried out by the LSAB and suggested priorities for next year. The recommendations were agreed with some amendments to the priorities for the LSAB which are now as follows:</p> <ul style="list-style-type: none"> • standardise an adult safeguarding data set across London – which would allow Boards to compare their activity/performance with neighbouring areas • develop good practice guidance and standards for responding to adult safeguarding concerns regarding service providers – which would assist those services working across a number of London boroughs • develop good practice guidance and standards on domestic abuse within families • there could be an informal peer review process set up across London so that SAB’s could provide feedback on progress with the priority areas to each other <p>Action: SS to provide Harrow SAB’s response to ADASS by the given deadline of 20/12/2017 on the above priorities.</p> <p>Action: SS to present a draft report at the next HSAB meeting for discussion and agreement - so that progress on Making Safeguarding Personal; domestic slavery training and learning from Safeguarding Adults Reviews (SARs) can be provided to ADASS when required in March 2018</p>	<p>SS</p> <p>SS</p>

<p>4. Training and Workforce Development</p>	
<p>4.1 Joint HSAB HSCB annual conference 2018 – update</p> <p>CMcG updated the meeting – the conference is on Friday 2nd February 2018 titled “sexual abuse within the family”. There is a good balance of topics for both Adults and Children’s workers. CMcG thanked the volunteers that have come forward since the last HSAB meeting including Harrow Mencap and MIND in Harrow. As with this year’s conference the primary aim will be to embed the learning into practice. CMcG asked Board members to please encourage staff to attend and booking is now open.</p>	<p>All</p>
<p>5. Prevention & Community Involvement</p>	
<p>5.1 Actions for HSAB from the Domestic Homicide Review “Ms AB – killed January 2015”</p> <p>TP briefly the outlined the case. TP and CA-B clarified that the action plan that has been agreed by the Home Office in this DHR included actions specifically for some members’ organisations and these will be progressed and don’t need oversight by the HSAB. SD and SS clarified that the following action had been given to the Board to progress:</p> <p><i>“The Harrow Local Adult Safeguarding Board to develop a joint practice guidance for Alcohol Dependence Syndrome in domestic abuse cases that ensures consistency of: risk assessment; information sharing; and professional curiosity. With further consideration for learning nationally”.</i></p> <p>It was not entirely clear to the HSAB what was required and agreed that clarification was needed from the author of the report.</p> <p>Action: VS was asked to write to the “Safer Harrow” partnership seeking clarity about what action the HSAB is required to take, given that neither the victim in this case nor the person alleged to have caused harm had any care and support needs.</p>	<p>VS</p>
<p>6. Quality/Performance Review</p>	
<p>6.1 Performance report quarter 2 – 2017/2018</p> <p>SS introduced the report which had been sent out with the agenda in advance.</p> <p>The current position remains broadly similar to last year.</p> <p>TP explained that the reduction in enquiries in CNWL related to staff having a much better understanding of what needed a safeguarding process and what needed an alternative approach.</p>	

<p>MG asked about the quality of mental capacity assessments in DoLS cases as this had been covered in the media recently. SS reassured the HSAB that both the internal Best Interest Assessors (BIAs) and independent assessors (including Section 12 doctors) had developed a very competent level of practice. In addition, quite a few cases now receive the extra/independent scrutiny of the Court of Protection.</p> <p>SS highlighted a Provider concern related to allegations at a local nursing home.</p>	
<p>6.2 “Deep dive” into financial abuse statistics</p> <p>SD tabled the report which was discussed in detail. The following recommendations were agreed:</p> <ul style="list-style-type: none"> • the analysis underlines the need to focus awareness campaigns on older people living in their own home, across all communities. In the related areas of scams/door step crime etc, this is already a priority agreed by the HSAB, but may need further emphasis throughout 2018 • in Mental Health services this may include some further analysis of who the “strangers” are that cause financial harm so that any prevention/awareness work can be effectively targeted <p>Action: SD agreed to link up with Simon Coningsby at CNWL regarding the action for Mental Health services</p>	SD
<p>7. Policies and Procedures/Governance</p> <p>7.1 Process required if a patient with a learning disability under CNWL’s care dies - to agree how the HSAB would wish to be informed if such an incident occurred</p> <p>Item deferred from the September Board meeting.</p> <p>CA-B clarified that the Learning Disability Mortality Review Steering Group will be addressing this issue and that if a SAR appears to be needed will follow the HSAB’s agreed process.</p> <p>Action: CA-B to send TP any information about the Steering Group and the agreed process</p>	CA-B

7.2 Metropolitan Police Information Sharing Agreement – update

DH provided an update.

The launch of the protocol is now due to be in January 2018.

8. Partnership Working

8.1 Feedback from the Harrow Safeguarding Children’s Board (standing item)

CMcG provided information in relation to 3 topics:

- The FGM task group is exploring why there are low numbers in Harrow and providing more awareness raising and tools. One key area is looking at why FGM Protection Orders are infrequently used. Its very positive that there is now a Police representative on the task group - the next meeting is due on 7th February 2018 and volunteers to join the group are welcome
- Voluntary Action Harrow has revised the “Green Book” which is being launched today. It is available through the HSCB website
- LSCBs’ statutory status is being ended and in future the statutory responsibility will be with the Council, the CCG and the Police. They will determine which other partners should participate in the local arrangements. The Harrow LSCB is currently considering what will happen locally in future and CMcG will keep the HSAB informed
- The LSCB’s annual report for 2016/17 is now available and can be found at the following website: <http://www.harrowlscb.co.uk/wp-content/uploads/2015/06/HSCB-Annual-Report-Published-261017.pdf>

8.2 Updates from Member Organisations

Harrow Mencap

DP stated that more services seem to be failing individual families. The issues have been raised with both the Council and the CCG because there are no other routine forums to discuss them following the winding up of the LD Partnership Board. Harrow Mencap wants to set up a new Forum.

MIND in Harrow

MG reminded the HSAB that Universal Credit implementation happens next year. More people with care/support needs could be affected. Relevant factors might include applications being done digitally; monthly payment of money; and support needing to be in-built from the start. There is no extra capacity in Harrow to deal with these issues.

Metropolitan Police

See also above re information sharing and Appropriate Adult scheme issues.
DH will keep the HSAB up to date with the Met Police changes.

Children's Services (LBH)

Annual visit from 2 senior Ofsted inspectors in November went very well. The 10 recommendations from the formal inspection had been implemented and this could be evidenced. New inspection framework comes into use in January 2018 with a "light touch" applied to Harrow. No formal full inspection is expected for 2 years.

A peer review of the MASH arrangements has been agreed for next year and is being overseen by the LSCB.

Cabinet has agreed to fund some cost pressures in Children's Services so that the Department can start the year in a balanced position, however the financial constraints and challenges remain.

Harrow CCG

GG reported consultation on a new structure. A new Deputy post will have the lead for Adults including safeguarding. Extra resources have also been found to increase the safeguarding nurse post to full-time which is very positive. Another post will lead for nursing homes.

Dr LG informed the HSAB that a lot of work is underway in the borough for nursing homes. There is a meeting next week at Elliott Hall with Dr Jenner to discuss this topic and plot activity given that 50% of GP's out of hours work is into care homes, there is high use of A&E services and it takes up a lot of safeguarding time/resources. TP is keen for CNWL to be involved as mental health services want to work more into care homes in 2018.

CA-B gave an update on work with modern slavery. She is also asking nursing homes for their training needs.

CNWL Mental Health NHS Trust

Recently had an external case file audit of 19 safeguarding cases with a number of recommendations to go into an action plan. The training of 2 new SAMs is complete. A new FGM reporting template is being rolled out with training to accompany it. The safeguarding pathway is being reviewed this month as it has been in place since December 2015.

CLCH

KA informed the HSAB that CLCH is updating its training package with e-learning. They also have a new pressure ulcer protocol. Safeguarding related policies are also being updated.

Westminster Drug Project (WDP)

WDP already works closely with Children's Services, but acknowledges that there is more needed to improve joint work with adult services.

Trading Standards

The service is continuing to work with financial abuse e.g. scams. Some referrals have been made to the Safeguarding Team and vice versa which is positive as it shows the partnership is growing. Trading Standards has noticed that social isolation is a big factor in relation to the profile of victims.

HSAB Chair

Adult Services has big financial pressures because some agreed savings have not yet been delivered. The Department has been given some growth for 2018/19 and there is some income e.g. from the Better Care Fund (BCF).

Currently the care pathway is under review with a new vision about timely and responsive services - as there is recognition that the current arrangements have served their purpose but now include too much duplication. The review includes discussing future roles with the 3rd sector and work to improve the website. Given the requirement for Adult Social Care and NHS integration the review is also looking at ways to work alongside the GP clusters and how best to meet the needs of people with a learning disability and their families. There is likely to be a revised structure in the new financial year.

9. AOB (urgent items only)

None