

# Harrow Safeguarding Adults Board (HSAB)



& our Partners,

Committed to  
Safeguarding Adults



## Minutes of Meeting - Wednesday 12<sup>th</sup> December 2018

HSAB Members	Organisation	Present?
Florence Acquah (FA)	London North West Hospitals NHS Trust	X
Samuel Abdullahi (SA)	Trading Standards (Brent and Harrow)	X
Christine Asare-Bosompem (CA-B)	Harrow (NHS) Clinical Commissioning Group	✓
Kate Aston (KA)	Central London Community Health Care NHS Trust	✓
Natalie Beltramo (NB)	Royal National Orthopaedic Hospital	✓
Cllr Simon Brown (Cllr B)	Elected Councillor (Portfolio Holder) – LBH	✓
Karen Connell (KC)	Housing (Harrow Council)	X
Julie-Ann Dowie (J-AD)	Royal National Orthopaedic Hospital	X
Vanessa Duke (VD)	Westminster Drug Project (WDP)	✓
Andrew Faulkner (AF)	Brent and Harrow Trading Standards	X
Paul Fish (PF)	Royal National Orthopaedic Hospital	X
Mark Gillham (MG)	Mind in Harrow	✓
Lawrence Gould (LG)	Harrow (NHS) CCG – GP representative	X
Garry Griffiths (GG)	Harrow (NHS) Clinical Commissioning Group (CCG)	X
Sherin Hart (SH)	Care Home provider representative	X

Paul Hewitt (PH)	Children's Services (LBH)	✓
Jaya Karira (JK)	Westminster Drug Project	✓
Francis Kudjoe (FK)	RNOH (for Julie-Ann Dowie)	✓
Barry Loader (BL)	Metropolitan Police	X
Nigel Long (NL)	Harrow Association of Disability (HAD)	X
Coral McGookin (CMcG)	Harrow Safeguarding Children's Board (HSCB)	✓
Chris Miles (CMiles)	London Ambulance Service	X
Cllr Chris Mote (Cllr M)	Elected Councillor (Shadow Portfolio Holder) – LBH	✓
Marie Pate (MP)	Healthwatch Harrow	✓
Tanya Paxton (TP)	CNWL	✓
Deven Pillay (DP)	Harrow Mencap	✓
Visva Sathasivam (VS)	Chair of the HSAB	✓
Tina Smith (TS)	Age UK Harrow	X
Alan Taylor (AT)	LFB	✓
<b>In attendance</b>		
N/A		
<b>Officers supporting the Board</b>		
Sue Spurlock (SS)	LBH - Safeguarding Adults and DoLS Service	✓
Seamus Doherty (SD)	LBH - Safeguarding Adults and DoLS Service	✓

<p><b>1. Welcome/Introductions/Apologies</b></p>	
<p>VS welcomed all HSAB members - introductions and apologies were made.</p>	
<p><b>2. Minutes of Last Meeting and Matters Arising (not covered on the agenda)</b></p> <p>The minutes of the previous meeting held on 26<sup>th</sup> September 2018 were agreed.</p>	
<p><b>Matters arising:</b></p> <p><b>Appropriate Adult Scheme update</b></p> <p>PH and VS confirmed that LBH has now signed up with other London Boroughs for a joint approach which is a very positive step. The Council's lead officer has been confirmed, although Brent is leading for developing the local arrangements. MG queried the implementation timescale which was identified as April 2019. It was agreed that this should be checked as it is a very tight lead in period. <b>Action:</b> SD to clarify the timescale and whether the briefing note can be circulated to HSAB members.</p> <p><b>Actions arising from the HSAB Strategic Plan exception report</b></p> <p>SD and MG confirmed that an initial meeting between LBH, CNWL and Mind in Harrow has taken place with actions agreed and another date in the diary for January 2019 – so progress is underway.</p> <p><b>Harrow Safeguarding Children's Board changes – update</b></p> <p>CMcG thanked the HSAB for comments which seem to have been incorporated in the proposed model going forward, although there will be no final decision until the Council's new CEO is in post. CMcG and VS stressed that the model protects the integrity of the HSAB's statutory function.</p>	<p>SD</p>
<p><b>3. HSAB Development</b></p>	
<p><b>3.1 Fatal Fire</b></p> <p>Alan Taylor (LFB Borough Commander) outlined the details of this very sad case which had been presented at the recent Safer Harrow meeting and there will be a learning lessons event which will be reported back to HSAB.</p>	

<p><b>4. Quality/Performance Review</b></p>	
<p><b>4.1 Performance report quarter 2 – 2018/2019 (exception report – as agreed at the HSAB annual review day)</b></p> <p>SS highlighted the key shifts in performance compared to the previous financial year. There had been an increase in the cases of self-neglect - 28 cases in 2017/2018, compared with 22 after 6 months in 2018/2019. Domestic abuse has also risen – 86 cases in 2017/2017 compared with 53 after 6 months in 2018/2019.</p> <p><b>4.2 Deep dive – sexual abuse by user group and location</b></p> <p>This report had been requested at the HSAB’s annual review day (following the Mind in Harrow user presentation) and was tabled at the meeting. SS apologised for the late production of the report which had been due to errors in the original set of data. SD highlighted the main points:</p> <ul style="list-style-type: none"> <li>- 44 cases out of the full year total of 1800 had been sexual abuse</li> <li>- location of “own home” had been highest</li> <li>- users with mental health issues were the most at risk group</li> <li>- users with a learning disability were the second highest at risk group</li> <li>- arguably too few cases had resulted in Police action</li> <li>- there had been too many “not knowns” in the data which once again highlighted the limitations of the big information systems in capturing varied outcomes</li> </ul> <p>Following a detailed discussion the following actions were agreed:</p> <ul style="list-style-type: none"> <li>- next deep dive to be an analysis of the LBH data against the NHS experimental statistics for 2017 – 2018</li> <li>- next deep dive report to be circulated in advance of the HSAB meeting</li> <li>- TP to look into the individual case records in CNWL</li> <li>- VD offered for WDP to look at individual cases they have been involved with if any of these are identified</li> </ul>	<p><b>SD</b></p> <p><b>SD</b></p> <p><b>TP</b></p> <p><b>VD/JK</b></p>

<p><b>4.3 Update from all members on the actions agreed for their organisation through the NHS England/ADASS Risk Audit completed in 2017/2018</b></p> <p>SS had circulated the new versions of the audit tool for 2018 – 2019 (one for statutory partners and one for voluntary/non statutory partners) which were discussed.</p> <p>HSAB members (except Healthwatch) agreed to complete the revised tool for discussion at the March 2019 meeting. <b>Action:</b> SS to agenda</p>	<p><b>All</b></p> <p><b>SS</b></p>
<p><b>5. Training and Workforce Development</b></p>	
<p><b>5.1 Coercive and controlling behaviour – outcome from recent court case and any learning for the HSAB</b></p> <p>SS outlined the recent Court case where there had been a successful prosecution of a son by his elderly parents – resulting in a custodial sentence. VS on behalf of the HSAB thanked all the staff who had been involved in this case.</p> <p>It was agreed to cover the key points in the next HSAB newsletter.</p>	<p><b>SS</b></p>
<p><b>6. Policies and Procedures/Governance</b></p>	
<p><b>6.1 Consultation on the revisions to the Multi-Agency Adult Safeguarding policy and procedures</b></p> <p>SS introduced this item by highlighting that there is now a consultation period open for the revisions to the London multi-agency procedures. The deadline for comment is 21<sup>st</sup> January 2019 and this can be done through the web link as follows:</p> <p><a href="https://londonadass.org.uk/safeguarding/multi-agency-adult-safeguarding-policy-procedures-consultation/">https://londonadass.org.uk/safeguarding/multi-agency-adult-safeguarding-policy-procedures-consultation/</a></p> <p>VS encouraged all HSAB members to read and provide feedback in the consultation period. It was agreed that all feedback can be sent in via SD.</p>	

<p><b>6.2 HSCB Annual Report 2017/2018</b></p> <p>This report is available through the following link:  <a href="http://www.harrowlscb.co.uk/wp-content/uploads/2018/11/HSCB-Annual-Report-2017-18-Published-Oct-18.pdf">http://www.harrowlscb.co.uk/wp-content/uploads/2018/11/HSCB-Annual-Report-2017-18-Published-Oct-18.pdf</a>.</p> <p>CMcG introduced this item and highlighted that this year the aim was to make the report shorter, more visual and therefore more accessible. A large part of the report is devoted to learning from a range of audits and reviews. Violence, vulnerability and exploitation (VVE) and domestic violence (DV) are also areas for focus. The report concludes with the challenges (e.g. low levels of FGM referrals) and priorities for 2018 – 2019. The report is being presented at the Health and Wellbeing Board in January 2019 (statutory requirement) and also has to be presented to the Council’s CEO and the Mayor of London.</p>	
<p><b>7. Prevention &amp; Community Involvement</b></p>	
<p><b>7.1 Self neglect protocol</b></p> <p>SS introduced this item. The HSAB had agreed the approach to managing self neglect cases when the work was brought under the safeguarding adults arrangements with the Care Act. The protocol has been working quite successfully so the review didn’t highlight a large number of changes. The key point to note was that there is now an option to bring cases back into the safeguarding adults process earlier if the risks remain high and the “host agency” has failed to reduce them. The legal section has also been updated as these cases often require use of legislation outside the Care Act to try and find a way forward. The Council’s Risk Enablement Panel (REP) finds that these are the cases most likely to be presented for discussion. TP and VD offered representatives to join the REP.</p> <p><b>Actions agreed:</b></p> <ul style="list-style-type: none"> <li>- SS to give the 2019 REP dates to CNWL</li> <li>- SS to give JK at WDP the 2019 REP dates</li> <li>- SS to correct the Section 136 information which needs to read 24 hours rather than 72 hours</li> </ul>	<p style="text-align: right;"><b>SS</b></p> <p style="text-align: right;"><b>SS</b></p> <p style="text-align: right;"><b>SS</b></p>
<p><b>8. Partnership Working</b></p>	
<p><b>8.1 Feedback from the Harrow Safeguarding Children’s Board (standing item)</b></p> <p>CMcG confirmed that the next joint audit will be 8 cases of sexual abuse within the family. If any partner agencies have had input to the cases the HSCB would welcome their involvement in the audit.</p>	

## **8.2 Updates from Member Organisations**

### **Harrow CCG**

CA-B stated that Harrow CCG is working across with other CCGs on joint policies including safeguarding.

### **CNWL Mental Health NHS Trust**

TP gave some feedback on CNWL's current safeguarding performance.

### **CLCH**

KA gave feedback on recent training across the 10 boroughs and 1 county where CLCH is providing services.

### **Royal National Orthopaedic Hospital (RNOH)**

RNOH is waiting for the outcome of the September 2018 CQC inspection. Moves into the new hospital building are also underway.

### **Children's Services (LBH)**

PH updated the HSAB on the focused Ofsted inspection of the MASH which had been positive, including in respect of the join up with Adults work. He made an offer to all HSAB members to visit the MASH if that would be helpful.

### **Adult Social Care**

VS has been the acting DASS for just over a year and has implemented a new vision and structure including recruitment of permanent Heads of Service. It has also been an honour and privilege to chair the HSAB. Recruitment for the new permanent DASS is now underway which is positive, but for family reasons VS is not applying. He is working with Councillors and supporting PH to find the best possible DASS to take over in Harrow. VS thanked HSAB members for their support both at the HSAB and in his wider DASS role.

PH stated that there will be opportunities for HSAB partners to be involved in the DASS recruitment.

<p><b>Mind in Harrow</b></p> <p>MG stated that Mind in Harrow has been asked by users about the ending of the hoarding project. AT confirmed that it had been part funded by the LFB for a 2 year period but that money no longer exists. MG asked whether there was any other way that the project could be paid for and accepted that voluntary organisations can sometimes lever in money that statutory organisations can't access. PH offered to meet with AT and MG to discuss options.</p>	<p><b>PH/AT/MG</b></p>
<p><b>9. AOB (urgent items only)</b></p> <p>SS outlined a Trading Standards case related to theft from older people by bogus builders. SS will write more details in the next HSAB newsletter.</p>	<p><b>SS</b></p>



in partnership with:

