



Old Lyonian

74. PINNER VIEW
Telephone 020 8427 5966



Association

HARROW, HA1 4QF
PLEASE REPLY TO-

RULES

(Adopted by a resolution passed on 16 February 2012)

1 Name and definitions

- 1.1 The name of the association shall be **"The Old Lyonian Association"**;
- 1.2 In these Rules:
 - 1.2.1 **"the Association"** means The Old Lyonian Association;
 - 1.2.2 **"Life Member"** means a member admitted to membership of the Association under rules 3.3.1 to 3.3.3 and (and "Life Membership" has a corresponding meaning);
 - 1.2.3 **"these Rules"** means the rules of the Association as set out in this document and as amended from time to time in accordance with rule 14;
 - 1.2.4 **"the School"** means The John Lyon School, Harrow, and, where the context allows, The Lower School of John Lyon;
 - 1.2.5 **"Old Lyonians"** means former pupils of the School; and
 - 1.2.6 **"Masters"** shall include all teaching staff.

2 Objects

The objects of the Association shall be:

- 2.1 the provision of the means of recreation and entertainment for the members of the Association;
- 2.2 the promotion of friendship and fellowship between Old Lyonians; and
- 2.3 the furtherance of the interests of the School and of Old Lyonians.

3 Membership and subscriptions

- 3.1 The following shall be eligible for Full membership of the Association:
 - 3.1.1 former pupils of the School;
 - 3.1.2 past and present Masters of the School;

provided that no such person shall be admitted to membership or be admitted, as a candidate for membership, to any of the privileges of membership, until his name and address shall have been displayed in a prominent position at the Association's premises for 48 hours after his nomination of application shall have been received, nor may persons becoming members without prior nomination or application be admitted to the privileges of membership without an interval of at least 48 hours between their becoming members and

their admission to privileges.

3.2 Annual membership may be purchased by the payment of a subscription of such sum as may from time to time be determined by the members in a General Meeting provided that at least three-fourths of the members present at the meeting are in favour. Such subscriptions shall be due and payable in advance on 1st May in each year, and unless paid within 30 days thereof annual membership shall be immediately terminated.

3.3.1 Life membership may, subject to the following provisions of this rule, be purchased by the payment at any time of a subscription as determined by the members in a General Meeting provided that at least three-fourths of the members present at the meeting are in favour.

3.3.2 All Old Lyonians who were members of the Association on 31 October 1991 shall be deemed Life Members thereof.

3.3.3 All pupils leaving the School on or after the 31 October 1991 shall be eligible for Life Membership without payment of further subscription, provided that:

3.3.3.1 they have paid a minimum of 15 termly payments at the rate determined by the members in a General Meeting, such rate to be approved by at least three-fourths of the members present at the meeting; and

3.3.3.2 such membership shall in no case take effect until attainment of the age of 18 years.

Notwithstanding rule 3.3.3.1, pupils who have not paid a minimum of 15 termly payments may be eligible for Life Membership if such membership is approved by the Council, provided that such pupils may be required to pay a further subscription at a rate to be determined by the Council.

3.4 Present Masters of the school shall enjoy membership on application, without payment of subscription until the termination of their employment as such. Past Masters may apply for life membership upon termination of employment without payment of subscription.

3.5 Vice-Presidents elected under rule 6.7 shall be deemed life members in accordance with rule 3.3.

3.6 Members may attend and, subject to rule 9.4 below, vote at all General Meetings of the Association, and subject to rule 8.2 below, may stand for election to, and hold, any office in the Association.

3.7 No person who shall have ceased to be a member of the Association shall have any rights or interest in the property or funds of the Association.

3.8 All members of the Association shall be bound by these Rules and shall remain so bound for so long as they shall remain a member.

3.9 The following shall be eligible for Associate membership of the Association:

3.9.1 Parents of current and former pupils of the School;

on application, so long as if they are the parent of a current pupil, the termly membership fee is being paid or if they are a parent of a former pupil a minimum of 15 termly payments (at the rate determined by the members in a General Meeting provided that at least three-fourths of the members present at the meeting are in favour) has been paid and shall, subject to rule 11.3 hereof, be entitled to use the facilities at the Association premises, but shall not be entitled to vote at General Meetings of, or to hold the office in the Association. Associate members shall be bound by these Rules and shall remain so bound for so long as they shall remain an associate member.

4 Sports and Social Club (“the Sports and Social Club”)

- 4.1 The Sports and Social Club shall operate within the Association, subject to the control of the Council.
- 4.2 Full membership of the Sports and Social Club shall be open to all members of the Association upon the payment of such annual subscription as shall be provided by the rules of the Sports and Social Club. Full membership of the Sports and Social Club shall not be open to any person who is not a member of the Association.
- 4.3 The rules of the Sports and Social Club may provide for associate membership of the Sports and Social Club to be granted, upon the payment of such annual subscription as the rules of the Sports and Social Club shall provide, to such persons, not being eligible for membership of the Association, as the rules of the Sports and Social Club may permit. Associate members of the Sports and Social Club shall, subject to rule 11.3 hereof, be entitled to use the facilities at the Association premises, but shall not be entitled to vote at General Meetings of, or to hold any office in any Sports and Social Club or in the Association. Associate members of the Sports and Social Club shall be bound by these Rules and shall remain so bound for so long as they shall remain an associate member.
- 4.4.1 The Sports and Social Club shall have a Chairman and Treasurer, who shall be members of the Association, and such other Officers as the rules of the Sports and Social Club shall provide, and a Committee comprising the Officers of the Sports and Social Club and such number of other members of the Sports and Social Club as the rules of the club shall provide.
- 4.4.2 The Officers and Committee members of the Sports and Social Club shall be elected at each Annual General Meeting of the club.
- 4.5 The Committee of the Sports and Social Club will, subject to these Rules, govern the affairs of the Sports and Social Club and in particular shall:
- 4.5.1 make, and in its discretion amend, the rules of the Sports and Social Club, subject to confirmation by a general meeting of the Sports and Social Club, and the concurrence of the Council; and
- 4.5.2 consider all applications for membership of the Sports and Social Club.
- 4.6 Rules and amendments made pursuant to rule 4.5 above shall take effect from the date upon which they are made, and shall continue in effect until such time as they may be disapproved by either a general meeting of the Sports and Social Club or the Council.

5 Trustees

- 5.1 The property of the Association shall be vested in no fewer than four and no more than ten Trustees (the “Trustees”). As at 16 February 2012, the Trustees for the time being are Andrew Marsden-Jones and Michael Christelow.
- 5.2 If the Council considers that all or any of the property of the Association should be vested in a company for the Association it may at any time take such steps as it thinks fit for the formation of such a company and for the election of its officers and otherwise for its proper management. The Trustees, or any of them, shall hold the shares in such company on behalf of and for the benefit of the Association. If willing to be appointed the Trustees shall be included among the directors of such company.
- 5.3 Subject to rules 5.4 and 5.5, the Trustees shall be elected by the Council and shall hold office until death or resignation unless removed by a resolution of the Council.
- 5.4 The Hon. General Secretary of the Association for the time being is nominated as the person to appoint new trustees within the meaning of section 36 of the Trustee Act 1925. A new Trustee or new Trustees shall be nominated by resolution of the Council and the Hon.

General Secretary of the Association shall by deed duly appoint the person or persons so nominated by the Council as the new Trustee or Trustees and the provisions of the Trustee Act 1925 shall apply to such an appointment.

- 5.5 Any Trustee desiring to resign his position may do so by sending his resignation to the Hon. General Secretary of the Association for the time being, who shall submit the same to the next meeting of the Council and the Council shall as soon as may be conveniently possible, appoint a new Trustee in the place of the one retiring, in accordance with the provisions in rule 5.4. Upon the death of any Trustee, the successor shall be appointed in the same manner as in the case of resignation. Trustees may act notwithstanding the resignation or death of any of their number.
- 5.6 The Trustees shall deal with the property of the Association vested in them as directed by resolution of the Council and entry in the minute book shall be conclusive evidence in favour of the Trustees of the passing and terms of the resolution in question, save that the disposal of freehold land including the grant of an option to purchase) and disposal of the net proceeds, shall be subject to a vote at a General Meeting provided that three fourths of the members present at the meeting are in favour.
- 5.7 The Trustees shall be indemnified against all liability incurred in good faith in pursuance, or purported pursuance, of any such direction out of the property of the Association and the Association shall, so far as is in its power, release them from any liability.

6 Officers and Vice-Presidents

- 6.1 The Officers of the Association shall be:
- 6.1.1 The President;
 - 6.1.2 The Hon. General Secretary;
 - 6.1.3 The Hon. Treasurer;
 - 6.1.4 The Membership Secretary.
- 6.2 The Officers shall be elected annually at the Annual General Meeting.
- 6.3 The President, who shall be a member who in the opinion of the Council has rendered valuable service to the Association, shall normally hold office for not more than three years. No person shall be elected President unless his nomination shall have first been approved by the Council.
- 6.4 If an Officer ceases to hold office, either by death or resignation, the Council may appoint any member to fill the vacancy until the next Annual General Meeting of the Association, or, in its discretion, may convene an Extraordinary General Meeting for the purpose of filling the vacancy.
- 6.5 The Officers shall, ex officio, be members of all sub-committees of the Council set up pursuant to rule 7.3.8.
- 6.6 The Officers, acting as an Emergency Committee, shall be entitled to take such action in the interests of the Association as in their judgement ought not be deferred until the next meeting of the Council.
- 6.7 Any person who in the opinion of the Council has rendered valuable service to the Association or to the School may be elected a Vice-President at a General Meeting of the Association, provided that his nomination shall have first been approved by the Council. Vice-Presidents shall hold office for life.

7 The Council

7.1 There shall be a Council of the Association (in these Rules referred to as the "Council") which shall, subject to the direction of a General Meeting, be the governing body of the Association and shall be responsible for the management of its affairs.

7.2 The members of the Council shall be:

7.2.1 the Officers;

7.2.2 the Chairman for the time being of the Sports and Social Club;

7.2.3 one Master of the School nominated annually by the Headmaster, who shall be, ex officio, a staff member of the Association;

7.2.4 not more than four members elected as such at each Annual General Meeting of the Association;

7.2.5 not more than two co-opted members.

The President of the Association shall be the Chairman of the Council.

7.3 The Council shall, in addition to any other powers conferred upon it by these Rules, have power to cause all requisite steps to be taken:

7.3.1 to consider applications for membership of the Association;

7.3.2 to fill vacancies arising in any of the Officers or in the membership of the Council, until the next Annual General Meeting;

7.3.3 to co-opt not more than two members of the Association to the Council;

7.3.4 to conduct and to make regulations for the general management of the Association and to alter such regulations from time to time;

7.3.5 to adjudicate upon any rules submitted for approval by the Sports and Social Club or any alteration thereto;

7.3.6 to permit the use of the grounds and premises of the Association by the Sports and Social Club or by any other person or body at such rentals and on such conditions as may appear to the Committee of the Sports & Social Club to be fit;

7.3.7 to assist the carrying on of the Sports and Social Club and if necessary to give financial help thereto;

7.3.8 to set up any sub-committee in accordance with rule 7.5;

7.3.9 to purchase, rent, hire or otherwise acquire, alter, improve and (subject to such consents as may be required by law) to sell, charge or otherwise dispose of property, provided that decisions of the Council in relation to the sale of freehold land, including decisions to procure the sale of freehold land held by any such company as referred to in rule 5.2, must be approved by three-fourths of the members present at a General Meeting;

7.3.10 to arrange for investments or other property of the Association to be held in the name of a nominee company which will be acting under the control of the Council;

- 7.3.11 to insure the property of the Association against any foreseeable risk and to take out other insurance policies to protect the Association or its members when required;
- 7.3.12 to establish one or more charitable trusts ("**the trust**") for such charitable objects as it sees fit and to transfer to the trust such assets as it sees fit in order to fund the trust and to pay the costs of establishing and subsequently administering the trust provided that the total value of such assets transferred shall not exceed £10,000 in any one year, or such other amount as may from time to time be approved by ordinary resolution in a General Meeting; and
- 7.3.13 to do all such other lawful things as may appear to the Council to be reasonably necessary for the achievement of the objects of the Association as set out at rule 2.
- 7.4.1 The Council shall meet at least three times per year. Additional meetings may be held at the discretion of the Council or of the President.
- 7.4.2 At least seven days' notice of each meeting of the Council and of the business to be dealt with shall be given to the members of the Council, save that the President may in an emergency authorise the summoning of a meeting at less than seven days' notice, provided that the business at a meeting called at short notice shall be confined to that stated in the notice convening the meeting.
- 7.5.1 The members of any sub-committee appointed shall not necessarily all be members of the Council. The Council may delegate such of its functions and powers of management to such sub-committee as it may deem desirable.
- 7.5.2 Unless the Council otherwise specify, each sub-committee shall:
 - 7.5.2.1 appoint its own Chairman;
 - 7.5.2.2 have power to co-opt not more than one-quarter of the number of its original members; and
 - 7.5.2.3 report to each meeting of the Council.
- 7.5.3 Unless otherwise specified by the Council, the term of appointment of any sub-committee shall run until the meeting of the Council following the next Annual General Meeting of the Association.
- 7.6.1 The quorum of the Council shall be four members.
- 7.6.2 The quorum of a sub-committee shall be one-quarter of its membership, or three members, whichever be the greater.
- 7.7 Regulations made by the Council in pursuance of its powers under rule 7.3.4 shall be binding on the members of the Association and the members of the Sports and Social Club once they shall have been posted in the Association premises, but may be rescinded or amended by a General Meeting of the Association.

8 Bar Committee

- 8.1 There shall be a Bar Committee, which shall manage the purchase for the Association and the supply by the Association of intoxicating liquor.
- 8.2 The Bar Committee shall comprise a Chairman and no fewer than three other members, all of whom shall be members of the Association who are also members of the Sports and Social Club, who shall be elected at the Annual General Meeting of the Association.

9 General Meetings

9.1 The Annual General Meeting of the Association shall be held not later than 31st October in each year and not later than fifteen months from the date of the last such meeting for the following purposes:

9.1.1 to receive and adopt the audited accounts of the Association for the financial year ending 30th April in that year which shall incorporate those of the Sports and Social Club for the club's last completed financial year;

9.1.2 to receive and adopt the report of the Hon. General Secretary and Treasurer, and of the Sports and Social Club;

9.1.3 to elect the Officers of the Association, the members of the Council referred to in rule 7.2 and the members of the Bar Committee;

9.1.4 to appoint an Hon. Auditor; and

9.1.5 to transact such other business as the Council may determine or as shall have been notified to the Hon. General Secretary before the meeting.

9.2 An Extraordinary General Meeting of the Association may be held at any time at the discretion of the Council, and shall be held upon the receipt by the Hon. General Secretary of a written request signed by no fewer than twenty members of the Association. No business shall be transacted at an Extraordinary General Meeting other than that specified in the notice convening it.

9.3.1 Not less than fourteen days' written notice of each General Meeting shall be sent to each member of the Association and shall be posted at the Association premises. Such notice shall specify the date, time and place of the meeting and what business it is proposed to transact.

9.3.2 Notwithstanding the provisions of rule 9.3.1 above, the failure of any member for any reason whatsoever to receive a notice of any General Meeting shall not invalidate that meeting or any resolution passed or any election or appointment made at the meeting.

9.4 The Chairman of the General Meeting shall normally be the President. In the event of the President being unwilling or unable to so act, the Council shall appoint some other member (normally a Vice-President) to act in his stead. The Chairman of a General Meeting shall not vote at that meeting, except in the event of an equality of votes on any question or in any election, when he shall have a casting vote only.

9.5.1 The voting at all General Meetings, other than for the election of Officers, council members and Bar Committee members, shall be by a show of hands.

9.5.2 Where any Office or place on the Council or Bar Committee is contested the election shall be conducted by secret ballot at the meeting.

9.6 The quorum for any General Meeting shall be fifteen members.

10 Discipline and Expulsion of Members

10.1 If any member wilfully breach any rule of the Association or regulation made by the Council under rule 7.3.4, or if the conduct of any member within or without the Association premises shall in the opinion of the Council be injurious to the interests of the Association, the Council may, at a special Council Meeting held for that purpose, resolve to require such member to resign his membership of the Association, provided (i) that the member shall have been furnished with full particulars of the matters alleged against him and afforded full liberty to appear before the Council in person at such meeting to answer the allegations made

against him and (ii) that not less than two-thirds of the members of the Council present shall have concurred in the resolution.

- 10.2 A member who has been required to resign his membership under rule 10.1 may, within seven days of the resolution being communicated to him in writing, lodge an appeal, and the Council shall thereupon convene an Extraordinary General Meeting of the Association for the purpose of hearing and determining the appeal.
- 10.3 If a member who has been required to resign his membership under rule 10.1 fails so to resign within seven days of the resolution being communicated to him in writing or, if he appeals, of the appeal being dismissed, the Council may resolve to expel him from the Association without further notice and without repayment of any subscription which he may have paid to the Sports and Social Club.
- 10.4 Any member expelled from the Association, or required to resign his membership, shall not at any time be re-admitted to membership of the Association without the leave of the Council.

11 The Association Premises

- 11.1 The Association premises shall be open on such days and at such hours as the Council shall from time to time decide.
- 11.2 The permitted hours shall be such as may from time to time be determined by the Council in accordance with the provisions of Licensing Act 2003 (including any statutory re-enactment or modification of that act). The Association bar shall be open on such days and at such hours as the Council shall from time to time decide, notice of which shall be kept posted on Association premises.
- 11.3.1 The following shall be entitled to use the facilities at the Association premises;
- 11.3.1.1 the members of the Association;
 - 11.3.1.2 the members of the Sports and Social Club;
 - 11.3.1.3 guests introduced pursuant to rule 11.3.2 below;
 - 11.3.1.4 subject to the discretion of the Council, members of visiting sports teams, on days on which matches are intended to be, or have been, played.
- 11.3.2 Any member of the Association or of the Sports and Social Club may, at the discretion of the Council, introduce no more than two guests at any one time when the Association premises are open.
- 11.3.3 The right to use the Association premises shall include the right to use, and to purchase intoxicating liquor at, the Association bar during the permitted hours, save that no person under the age of 18 may purchase intoxicating liquor at the Association bar, and no person may so purchase such liquor for or on behalf of any person under the age of 18.

12 Colours

The Association's colours shall be red and blue.

13 Interpretation of and omission from these Rules

The Council shall have power to determine any question of interpretation of these Rules and to provide for any matter not provided for herein.

14 Amendment of Rules

14.1 These Rules may be amended, added to or rescinded by a General Meeting of the Association, provided that:

14.1.1 notice of the proposed amendment, addition or rescission, with the exception of correction of grammatical or typographical errors, shall have been notified to the Hon. General Secretary in writing not less than 28 days before the meeting at which it is to be considered, and shall have been incorporated in the notice convening the meeting; and

14.1.2 not less than three-fourths of the members present at the meeting (excluding the Chairman of the meeting) vote in favour of the making of the amendment, addition or rescission.

14.2 Any amendment or addition to, or rescission of, these Rules approved in accordance with rule 14.1 shall take effect 20 days after the day on which it shall have been approved and subject to the provisions of the Licensing Act 2003 (including any statutory re-enactment or modification of that act).

15 Liability of Committee Members

Each member of the Council, Committee of the Sports and Social Club, the Bar Committee or any such sub-committee as is referred to in rule 7.3.8 shall be indemnified out of the property of the Association against all liability incurred in good faith as a member of such Committee or sub-committee and the Association shall, so far as is within its power, release any such member from any liability.

16 Communication with members of the Association

16.1 If the Association sends two consecutive documents or pieces of information to a member of the Association over a period of not less than 24 months and:

16.1.1 each of them is returned undelivered; or

16.1.2 the Association receives notification that neither of them has been delivered,

that Member ceases to be entitled to receive documents or information from the Association.

16.2 A member who has ceased to be entitled to receive documents or information from the Association under rule 16.1 shall become entitled to receive documents or information again by sending the Association:

16.2.1 a new address to be recorded in the Association's records; or

16.2.2 if the member has agreed that the Association should use a means of communication other than sending things to such an address, the information that the Association needs to use that means of communication effectively.