

**Harrow Multi-Agency Safeguarding Adults  
Alert / Referral Form**

**This form should be completed for all concerns about the alleged abuse of an adult at risk. It is designed to be used in conjunction with  
“Protecting Adults at Risk; Pan-London Policy & Procedures”**

**Name of person recording the alert / referral:**

**Date**

**Person making the alert / referral:**

**Relationship to service user / professional designation:**

**Name:**

**Address:**

**Telephone Number:**

**Name of person about whom concern has been expressed:**

**Address:**

**Telephone number:**

**Date of Birth or approx. age**

**Ethnic origin:**

**Information about the person whom concern has been expressed:**

**Is the person about whom concern has been expressed aware of the referral?**

**Information about carers / significant relationships:**

**Name:**

**Address:**

**Telephone number:**

**Relationship:**

**Contact:**

**Is the person already known to Harrow Social Services?**

**Date of last contact:**

**Date of last assessment:**

**Services currently received:**

**GP:**

<b>Services received from other agencies:</b>
<b>Details of concerns about alleged abuse:</b>
<b>What action does the alerter / referrer think should be taken?</b>
<b>Is there a need for urgent referral to police? Please record details of referral</b>
<b>If there is a need for urgent referral to medical services for examination / treatment? Please record details of referral</b>
<b>Are there reasons that other urgent action should be taken?</b>
<b>Are other people at risk?</b>
<b>Name of liaison person appointed by the organisation in relation to this alert / referral:</b>
<b>Name of Line Manager:</b>

Please email the completed referral form to Access Harrow at [AHadults@harrow.gov.uk](mailto:AHadults@harrow.gov.uk) or by fax on 020 8420 9674

**and to the Safeguarding Adults Team at**

e-mail: [safeguardingadults@harrow.gov.uk](mailto:safeguardingadults@harrow.gov.uk) or by fax on 020 8416 8269 or

By post to: Safeguarding Adults Services, Civic Centre, 2<sup>nd</sup> Floor East Wing, Station Road, Harrow, Middlesex HA1 2UL