

**PROFORMA REGISTER OF BUSINESS INTERESTS**

**Name of Governor or Member of Staff**

<b>Name of Business</b>	<b>Nature of Business</b>	<b>Nature of Interest</b>	<b>Date of Appointment or Acquisition</b>	<b>Date of Cessation of Interest</b>	<b>Date of Entry</b>

I certify that I have declared all beneficial interests which I or any person closely connected with me have with businesses or other organisations which may have dealings with the school.

Signed ..... Date .....

## **REGISTER OF INTEREST**

In the revised Scheme for Financing Schools document published in 2012 on page 11, states that the governing body of each school is required to establish a register which lists for each member of the governing body and the headteacher, any business interests they or any member of their immediate family have; to keep the register up to date with notification of changes and through annual review of entries and to make the register available for inspection by the LA, governors and parents. A copy of the Scheme for Financing Schools should be available in your school. Please contact Education Financial Services for further information and advice.

The register must include all influential interests of governors / headteachers, their partners, parents and children. Influential may be defined as decision making position, owner or influential shareholder in any activity (largely business) that might affect the activities of a school. Influential shareholdings would be 20% or more of voting shares. Such interests should be entered in a register showing the name of the individual, the office held at the school / governing body, and the influential interest.

The LA has a model 'Code of Conduct' for staff that covers this area and this has been recommended to schools. (A copy of the Code of Conduct should be available at your school. Further copies are available from HR on Tel 020 8424 1736).