
I am writing to you regarding the new Class J and Class K of Part 3 of Schedule 2 of the GPDO. These result in categorising as permitted development, subject to a prior approval process, most changes of use of offices to dwelling houses and changes of use from various uses to a state funded school.

Under the Order the local highway authority is to be consulted on applications for determination as to whether prior approval is required where in the opinion of the local planning authority the development is likely to result in a material increase or material change in the character of traffic in the vicinity of the site. Please therefore could you consult Transport for London (TfL) when the highway is part of the Transport for London Road Network.

TfL recognises the need for new homes and schools for London’s expanding population. We are also keen to encourage sustainable travel and development which makes the most of, but does not overload, existing transport capacity and services and to ensure that any transport impacts are mitigated. In this respect Class J and K changes of use may have, in addition to those on the TLRN, other transport or highways impacts on services or infrastructure for which TfL has responsibility. TfL’s comments may therefore be relevant to your authority’s decision as to whether prior approval is required and if so whether to give such approval. These include, inter alia:

- a need for new bus services or additional capacity on existing routes;
- a need for new or improved bus infrastructure - interchanges, stops and stands;
- a need for changed or additional strategic pedestrian and/or cyclist facilities;
- impacts on the movement of traffic on the **Strategic Road Network**; and/or

- impacts on existing, safeguarded or proposed **transport infrastructure and operations** such as railway lines and stations, cycle super highway and cycle hire docking stations, bus stations and garages.

I would therefore be grateful if you could consult TfL on all prior approval applications where you consider there could be transport or highways impacts of concern or interest to TfL. If you have any doubts we would prefer that you err on the side of caution and consult us. All consultations should be sent to **boroughplanning@tfl.gov.uk**.

If you have any queries as to the assessment and/or potential mitigation of transport or highways impacts please contact me or one of my Area Managers (see attached chart). We are of course mindful of the strict deadlines set within the Order for decisions and will ensure we respond within the 21 day consultation period.

Thank you.

Yours sincerely

Alex Williams
**Director of Borough Planning**
Email: alexwilliams@tfl.gov.uk
Direct line: 020 3054 7023