

**Application for the Small Business Rate Relief Scheme 1st April 2017, if the Rateable Value is 12,000 or less**

Account reference Number:

Business Name:

1. Please give the full address of the property you are claiming for:

--

2. If you occupy other properties, please list the full property addresses below:


Please continue on a separate sheet as necessary.

3. If you have any other properties which you are responsible for Business Rates for but are empty, please list the full property addresses below:


Please continue on a separate sheet as necessary.

4. Please supply your contact details in case we need to get in touch with you:

Your name:	
Your relationship to the ratepayer or company:	
Business telephone number:	
Mobile telephone number:	
Email address:	

**Declaration**

**I certify that the information given in this application is true and correct to the best of my knowledge and belief. I understand that it is a criminal offence for a ratepayer to give false information when making an application for Discretionary Rate Relief and understand that giving false information may lead to prosecution. I agree to notify the Council promptly of any changes that may affect my entitlement to any reduction given under this application.**

Signature of the ratepayer

--

Status of person signing (e.g. Director)

--

Date of signature

--

To submit this form and any evidence please go to [www.harrow.gov.uk/brenquiry](http://www.harrow.gov.uk/brenquiry)

Any information provided will be used for purposes of billing, collection and recovery of Business Rates and for the council to carry out and perform its statutory duties. It may also be shared with internal departments and external partners for this purpose and may be used for the prevention and detection of crime. We will not give information about you to anyone else, unless the law allows us to.