

Landlord Declaration

Please fill in part A of this form. Then ask your landlord to fill in and sign part B.

Part A

Your name

Your address

Part B (to be filled in by the landlord)

Your name

Your address

Are you the landlord of the property shown in Part A?

Yes

☐

No

☐

When did the person in Part A become your tenant?

Is the person in Part A a joint tenant?

Yes

☐

No

☐

If yes, please give the names of all the joint tenants

Name

Name

Name

Name

Total number

Number of rooms only
used by your tenant

Number of rooms your
tenant shares

Single bedsit	Double bedsit	Bedrooms	Living/Dining rooms	Kitchen	Bathroom	Toilet

How much rent do you charge your tenant?

If your tenant is a joint tenant, please give the rent for the whole property

£

How often? For example 4 weekly or calendar monthly

What date did the rent last change?

What date is the rent paid up to?

If no rent has been paid yet, please write 'none paid'

Which of the following is included in the rent?

1. Water Rates

1. Heating

1. Lighting

1. Hot Water

1. Power for cooking

1. Services

1. Meals

Please say which

Please say which

If none of these services are included in the rent please tick this box

☐

Is this supported accommodation?

Yes

☐

No

☐

If you act on behalf of a housing association and the rent includes amounts for services, please attach a breakdown of how much the charges are.

Declaration (Please read this declaration before you sign the form.)

As far as I know, the information I have given is accurate.

The Council can check the information given on this form.

I will tell the Council straight away if any of the information given on this form changes.

I know that if I make a false statement, I may be prosecuted.

It is important that you understand the above declaration before signing this form.

Landlords signature

Date

Please note - The Council cannot give you details of your tenants claim without their written permission to do so.

**Now please return this form to the Housing Benefits Office,
PO Box 730, Civic Centre, Harrow, HA1 2DU**