

# CHIEF OFFICERS' EMPLOYMENT PANEL MINUTES

## 18 OCTOBER 2018

**Chair:** \* Councillor Graham Henson

**Councillors:** \* Sue Anderson \* Keith Ferry  
\* Marilyn Ashton \* Paul Osborn

\* Denotes Member present

### 6. Membership

Apologies for lateness were submitted on behalf of Councillor Paul Osborn.

**RESOLVED:** To note that there were no nominee Members in attendance.

### 7. Declarations of Interest

**RESOLVED:** To note that there were no declarations of interest made by Members.

### 8. Minutes

**RESOLVED:** That the minutes of the meeting held on 28 June 2018 be taken as read and signed as a correct record.

## RESOLVED ITEMS

### 9. Recruitment to the post of Director of Adult Social Services

Members received a report which set out the proposal for the permanent recruitment to the role of Director of Adult Social Services (DASS).

The Corporate Director, People (Interim) introduced the report and explained that interim arrangements had been in place for some months and it was now appropriate, following a major transformation re-structure within his directorate, to commence recruitment for a permanent DASS. The timing of the recruitment to this statutory post was also appropriate due to the current recruitment exercise for the role of Chief Executive who, once appointed, would be involved in the process. He emphasised that the Panel would interview the candidates and that he intended there to be cross party engagement in the recruitment process so that, moving forward, the successful candidate would have the full backing and support of Members.

The Chief Executive (Interim) endorsed the timing of the recruitment and recommended that Penna be commissioned to carry out the process as they were familiar with the organisation due to the current recruitment for the Chief Executive role and this was supported by Members. He added that partners also would be involved.

The Chair expressed the view that the informal stage of the recruitment exercise for the Chief Executive had worked well in that prospective candidates had been able to contact both him and the Leader of the Opposition in order to discuss the role. He suggested that this would also be useful for prospective candidates for the DASS role.

**RESOLVED:** That

- (1) the Corporate Director, People (Interim) begin the recruitment process for the statutory post of Director of Adult Social Services (DASS) at the D2 grade, as set out in the role profile attached at Appendix 1 to the report;
- (2) it be noted that the Corporate Director, People (Interim), following interview by members of the Chief Officers' Employment Panel, would appoint to the post of Director of Adult Social Services at the D2 grade.

## **10. Exclusion of the Press and Public**

**RESOLVED:** That in accordance with Part I of Schedule 12A to the Local Government Act 1972, the press and public be excluded from the meeting for the following item(s) for the reasons set out below:

<u>Item</u>	<u>Title</u>	<u>Reason</u>
6.	Appointment of Chief Executive (Head of Paid Service)	Information under paragraph 1 (contains information relating to any individual).

## 11. Appointment of Chief Executive (Head of Paid Service)

Members considered the applications for the post of Chief Executive (Head of Paid Service) received by Penna, the company engaged to carry out the recruitment exercise.

Representatives from Penna explained the process that had been followed and Members were now invited to agree the list of candidates to be progressed to the next stage.

**RESOLVED:** That the six candidates, as identified to Penna, be invited to progress to the next stage of the recruitment process.

(Note: The meeting, having commenced at 2.00 pm, closed at 3.46 pm).

(Signed) COUNCILLOR GRAHAM HENSON  
Chair