

Internal Audit Update and 2017/18 plan**SUMMARY**

This report provides a high level summary of progress with implementing internal audit recommendations and initial thoughts for the 2017/18 internal audit plan

RECOMMENDATION(S)

The Authority is asked to:-

- 1) Note the progress with implementing recommendations
- 2) Note the areas under consideration for the 2017/18 internal audit plan

1. Introduction

The following internal audits were undertaken during 2016/17, to date:

- Creditors
- Risk Management
- Waste Minimisation
- Governance

Reports for these follow in the Audit Committee Agenda and will be introduced by our Internal Auditors, the London Borough of Hillingdon.

2. Summary

The table below provides a summary of the progress with implementing recommendations.

Internal Audit	Report Date	Assurance Opinion	Tracked Recommendations	Not Accepted	Completed	To complete but still within agreed timescale	Overdue
Creditors	October 2016	Reasonable	3	0	3	0	0
Risk Management	November 2016	Reasonable	4	1	3	1	0
Waste Minimisation	January 2017	Limited	3	0	0	3	0
Governance	January 2017	Awaiting Report	6	0	0	6	0

The Waste Minimisation and Governance audits have very recently been completed and the recommendations are planned for completion over the coming months.

Only 2 high risk recommendations were identified across all internal audits - Creditors, relating to goods receipting and Waste Minimisation, relating to updating strategy documents.

1 recommendation in Risk Management has not been accepted on the basis that it is inappropriate for the small size and structure of operations.

Internal Audit follow up on progress with recommendations will take place towards the end of the year and will be reported to this Committee.

3. 2017/18 and 2018/19 Internal Audit Plans

The internal audit plan for next year currently includes a review of the following activities:

- Contract management
- Budgetary control
- Staff expenses including petty cash
- Compliance with the scheme of delegations

The plan for 2018/19 year covers:

- Performance management
- Business continuity
- Reconciliations
- Twyford H&S

Members are invited to suggest changes and/or further areas to be covered in the 2017/18 internal audit plan.

4. Financial Implications

None as a result of this report

5. Legal Implications

None as a result of this report

6. Impact on Joint Waste Management Strategy – the work of Internal Audit will over a period of time review the Authority's processes and achievements which will in turn demonstrate its ability to deliver the Joint Waste Management Strategy.

Policy 1: Current and future policy development will have regard to the National and Mayor of London's Municipal Waste Management Strategies and other relevant national, regional and local guidance.

Policy 2: West London Waste Authority and its constituent Boroughs will prioritise waste reduction and waste reuse.

Policy 3: Jointly, the Waste London Waste Authority and constituent Boroughs will aim to recycle and compost at least:

- **28% of municipal waste by 2006/7;**
- **40% of municipal waste by 2010; and**
- **50% of municipal waste by 2020.**

These targets will aim to be reached from a base of meeting statutory performance standards for household waste recycling and composting in each authority by April 2006. The Action Plans will set intermediate targets.

Policy 4: The collection authorities will serve all households with recycling collections of at least four materials by 2008.

Policy 5: West London Waste Authority and its constituent Boroughs will reduce biodegradable municipal waste land filled with regard to the Landfill Allowance Trading Scheme.

Policy 6: West London Waste Authority and constituent Boroughs will seek a residual waste management solution in accordance with the waste hierarchy, that presents value for money and that offers reliability in the long term.

Policy 7: The West London Waste Authority and constituent Boroughs will seek to provide waste management services that offer good value, that provide customer satisfaction and that meet and exceed legislative requirements.

Policy 8: The West London Waste Authority and constituent Boroughs will work together to achieve the aims of this strategy and are committed to share equitably the costs and rewards of achieving its aims.

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