

HARROW COUNCIL

OPEN SPACES ASSESSMENT – ALLOTMENT SOCIETY QUESTIONNAIRE

Name of Society: _____

Contact: _____

Address: _____

Telephone No.: _____

NUMBER OF SITES / PLOTS

1. Please provide the following information to provide details about the number of site(s) / plots that are managed by the society:-

Information about the number of sites / plots	
Number of <u>sites</u> managed by the Society	
Total number of <u>plots</u> on the site(s)	
Total <u>Acres</u> of site(s) managed	
Average size of a <u>plot</u> (e.g 10 rods)	

RANGE OF FACILITIES AND SERVICES

2. Please complete the following table to provide details about the range of facilities on your site(s) (Please circle the most appropriate response)

Information about the range of facilities and services on site		
Is the site served by water?	Yes	No
Is the site served by toilets?	Yes	No
Are there sheds available for plot holders?	Yes	No
Is there a meeting room / amenity space provided on site or nearby?	Yes	No
Is the site securely fenced?	Yes	No
Are composting / recycling facilities provided?	Yes	No
Are there adequate roadways / paths to serve the site?	Yes	No
Are skips provided (either permanently or on demand)?	Yes	No
Are there any car parking facilities to serve the site(s)?	Yes	No
Is there a "Plot Watch" scheme in place?	Yes	No

USAGE INFORMATION

3. Please provide the following information relating to details about usage of your site(s)

Information about usage	
Number of vacant / uncultivated plots	
Is the demand for plots increasing? (please state is there is a waiting list)	

FEES AND CHARGES

4. Please complete the following table to provide details about fees and charges for use of allotments on your sites?

Information about fees and charges	
What is the average rental per 10 pole plot (300 square yards)?	
Are water charges included in this rent?	
What other fees do plot holders have to pay?	
Are O.A.P's given concessionary rates? (If Yes, Please state how much)	
Are unemployed people given concessionary rates? (If Yes, please state how much)	

MARKETING AND PROMOTION

5. Is there are marketing plan / strategy in place to increase awareness about allotments?

Yes Please provide details: _____

No

6. Were unoccupied plots (if any) advertised?

Yes No

If yes, please indicate where? -Site Gate Area
(by ticking the appropriated boxes) -Local Press
 -Local TV/Radio
 -Other (please state) _____

7. Does the Society organise any special events?

Yes No

If yes, please specify? -Local Shows
(by ticking the appropriated boxes) -Open Days
 -Competitions

-Other (please state) o _____

MANAGEMENT & OPERATION

8. How does the Society consult with plot-holders? (please tick the appropriate boxes)

- Regular Meetings (monthly, AGM etc...) o
- Newsletter o
- User Questionnaire / survey o
- Other o Please state _____

9. What involvement does the Council have with the management of the site? (please tick the appropriate boxes)

- Representation by Council on Committee o
 - Regular information and updates provided to the Council o
 - Regular site visit by Council Officers o
 - Other: o
- Please state: _____

10. Is there any alternative use of unused/uncultivated plots?

Yes o No o Not applicable o

If Yes, please indicate the type of use promoted or in operation for vacant plots:

- Community Gardens o
- Wildlife areas o
- Grazing areas o
- Informal recreation o
- Environmental gardens for schools o
- Other o Please state: _____

11. Does the Allotment Society have any links with local schools, organisations, societies or clubs, which make use of the facilities provided?

Yes o No o

If Yes, please state name of group and type of activity accommodated:

FUTURE DEVELOPMENT PLANS / NEEDS

11. Are there any current plans to improve the site facilities in the future? (If Yes, please describe briefly what is planned)

a) What additional provision will the improved facilities consist of?

b) When will the project be completed?

c) How is the project being funded?

OVERVIEW

12. How would you rate the overall quality of allotments provided to local residents?

- Excellent
- Good
- Average
- Poor
- Very Poor

13. What are the main issues affecting the provision of allotments? (e.g vandalism)

14. Please tick the boxes, which you feel summarise the key priorities for the future:

- More allotments sites
- Fewer allotment sites, but better of a better quality and providing more services
- Improved marketing and promotion of sites by the Council
- The development of improved on-site facilities

OTHER INFORMATION / COMMENTS

Please use the space below to record any other comments that you feel will be of use to the assessment of open space being undertaken.

THANKYOU FOR YOUR ASSISTANCE WITH THIS ASSESSMENT

PLEASE RETURN YOUR COMPLETED QUESTIONNAIRE BY:

30th November 2004

IN THE FREEPOST ENVELOPE PROVIDED, OR BY FAX TO: 0161 776 1928

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